



Board of Directors Meeting Agenda
East Multnomah Soil and Water Conservation District

Wednesday, September 4, 2024, 6:00 – 8:30 PM

To be held at Mt. Hood Community College (Building 10-Town & Gown Conference Room) or
Join online via GoToMeetings (paused 6:20pm - 7:00pm): <https://meet.goto.com/EastMultSWCD/boardmeeting>
or call in: United States (Toll Free):1 (866) 899-4679 Access Code:578-282-301

AGENDA

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet
A	5:30	Dinner	-	-	-
1	6:00 5 min	Welcome and meeting called to order: • Introductions • Review/revise agenda. • Review previous action items • Review/approve June, July, and August 2024 Board Meeting Minutes	Information/ Decision	Zimmer- Stucky	a) 6/17/24 Board Work Session Minutes b) 7/1/24 Board Meeting Minutes c) 8/5/24 Board Meeting Minutes Previous Action Items
2	6:05 15 min	MHCC Dam Removal Presentation	Information	Shearin	N/A
3	6:20 45 min	Tour of MHCC, Kelly Creek Dam, etc.	Information	Shearin	N/A
4	7:05 5 min	Time reserved for public comment and introductions ¹	Information	Public	N/A
DISTRICT BUSINESS					
5	7:10 10 min	Executive Director and Leadership Team Updates	Information	Leadership Team	a) Executive Director, Leadership Team, and Equity Team Updates
6	7:20 5 min	Annual Meeting Date Resolution	Decision	Mitten	a) Resolution 2024-9-01
7	7:25 15 min	Creating Unity Among All Policies Associated with the Grants Programs	Decision	Beamer	a) PIC Policy Memo b) Policy 3.2.3 PIC c) Old PIC Policy Memo 3_27_2023
8	7:40 15 min	Adding EMSWCD to Federal Special District Bill	Decision	Beamer	a) Special District Grant Accessibility Act Memo

¹ Each member of the public who wishes to speak shall be given approximately 3 minutes.

Packet materials referenced above available in hardcopy by request or electronically at: <http://emswcd.org/about/board/meetings/>



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9	7:55 10 min	Big Creek Farm Lot Line Adjustment Approval	Decision	DiLeone	a) Big Creek LLA Memo b) Resolution No. 2024- 9-02
FINANCE AND OPERATIONS					
10	8:05 10 min	Monthly Financial Report: - June 2024 - July 2024	Information	Mitten	a) June 2024 Financial Report b) July 2024 Financial Report
BOARD DISCUSSION					
11	8:15 10 min	Board Discussion	Discussion	Zimmer-Stucky	N/A
CLOSING ITEMS					
12	8:25 5 min	- Announcements and reminders - Action items - Adjourn meeting	Information	Zimmer-Stucky	N/A



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EMSWCD Board Members, Committees and Meeting Dates

EMSWCD Board			EMSWCD Committees		
Members	Positions	Officers	Budget	Land Legacy	Personnel
Joe Rossi	Director - Zone 1		X	X	
Laura Masterson	Director - Zone 2	Secretary	X	X	X
Mike Guebert	Director - Zone 3	Vice Chair	X	X	X
Jim Carlson	Director - At-Large 1	Treasurer	X	X	X
Jasmine Zimmer-Stucky	Director - At-Large 2	Chair	X	X	X
Upcoming Schedule		Board	Budget	Land Legacy Committee	Personnel Committee
FY24-25	2024	July	1	22	15
		August	5		
		September	4	23	
		October	7		21
		November	4	25	
		December	2		
	2025	January	6	27	20
		February	3		
		March	3	24	
		April	7		21
		May	5	26	
		June	2		

EMSWCD prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisals, because all or part of an individual's income is derived from any public assistance program or based on any other group or affiliation. EMSWCD will not condone or tolerate prejudicial remarks, actions, slurs, or jokes expressed and directed at or to any person. Any employee who behaves in such a manner while conducting EMSWCD's business will be subject to disciplinary action including possible termination. EMSWCD is an equal opportunity provider and employer.

Meeting attendees requiring Americans with Disabilities Act accommodations should call (503) 222-7645 x 100 as soon as possible. To better serve you, five (5) business days prior to the event is preferred.

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**East Multnomah Soil and Water Conservation District
Special Board of Directors *FINAL* Meeting Minutes**

Monday, June 17, 2024

5:18pm- Call to Order

Zimmer-Stucky called to order the special Work Session meeting of the EMSWCD Board of Directors at 5:18pm on Monday, June 17, 2024, at the EMSWCD Headwaters Farm in Corbett, Oregon.

5:18pm- Introductions, Review/revise agenda, Review previous action items.

Zimmer-Stucky conducted introductions for the record. The following persons were present:

Board of Directors: Jasmine Zimmer-Stucky (At-Large 2 Director, Chair), Laura Masterson (Zone 2 Director, Secretary), Mike Guebert (Zone 3 Director, Vice-Chair), Jim Carlson (At-Large 1 Director, Treasurer), Joe Rossi (Zone 1 Director)

Staff: Kelley Beamer (Executive Director), Julie DiLeone (Rural Lands Program Supervisor), Rowan Steele (Headwaters Farm Program Manager, Asianna Fernandez (Executive Assistant)

Guests: Mary Colombo (Wild Roots Farm), Madeline Tucker (HIP Farmer), Aaron Kerr (HIP Farmer), Jen Aron (HIP Farmer Support), Nicki Passarella (HIP Contractor), Catherine Nguyen (Former HIP Farmer), Rodrigo Corona (HIP Contractor)

Changes to the agenda: N/A

5:19pm- HIP Overview & Updates

Zimmer-Stucky This is a Work Session meeting, with the purpose being to give the Board a chance to talk with each other and do deeper dives into topics. There is no deliberation or decision making at Work Sessions, thus there is no public comment taken either. (To the members of the public who attended: If there's something you think we missed or you'd like us to consider, please write it down and follow up via email to Beamer or Steele. Thank you for attending today).

Beamer is excited to have everyone together today to hear from Steele, and collectively level-set about the condition of the program right now. Along with Steele's presentation, DiLeone will be taking notes about any ideas that come up from the Board to be recorded.

Steele Thanked the Board for the opportunity to share this information with the Board. He hopes that after today, everyone leaves with a good understanding of what we're working on at the farm. There are four key topics he discussed in his presentation: Farmworker Assessment, Outreach Plan, Graduate Bridge Award, and our Soil Health Assessment. All four topics are intertwined and come together to make up the services we provide for farmers. We also have some questions for the Board around recruitment of future Headwaters farm Incubator Program (HIP) farmers and supporting incubator farmers post-HIP.

5:28pm- Forward Looking Discussion on Opportunities for Growth

1. Farmworker Assessment:

Steele About a year ago, the Board addressed interest in staff researching opportunities for farm workers at Headwaters Farm (HWF). It makes sense since farmworkers are the largest population in farming, as skilled farm owners and operators. They're one of the constituencies that we're not actively engaged with, and they have the most need. One of the datapoints that stood out to him was that the lifespan of farm workers is between 49-50 years old, which is heartbreaking, and some of this is due to the health

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of the workers and the health of the land that they're working on or living on. So, this shows a clear nexus between soil and water health and human health.

We would benefit from working with farm workers in our effort to steward farmland, and they'd benefit from the resources that we offer. We commissioned Rodrigo Corona to conduct the HWF Worker Assessment, he interviewed stakeholders, reviewed two prominent incubator programs that cater specifically to farm workers in the west coast, and interviewed a few farm workers. The results:

- Half are interested/very interested in starting a farm business.
- At least 2/3 didn't know about any programs that support beginning farmers.
- Over 75% have at least 5 years of farming experience and over 50% had 10 years of farming experience.
- The biggest obstacles to launching a business were access to land and capital.
- Business administration and marketing experience were big barriers.
- 50% said they'd travel 30-60 minutes to participate in a farm business incubator program, and more than a fifth said they'd travel more than an hour.

Steele There would be some additional considerations that we'd want to think about, and programmatic elements that would need to be expanded or adjusted for us to properly serve farmworkers. The recommendation that came out of this report was that by the 2026 growing season, we could bring in a cohort of exclusively farm workers. So, we'd select those applicants in the Fall of 2025. The rationale is that for a cohort, it would be easier for us to provide services for multiple people instead of just one or two farm workers, and it would create a built-in community for those farm workers on site, showing our commitment to their success. Until then, we'd begin translating materials, shifting program elements that would work better for the broader population, conduct targeted outreach, and build capacity (staff or partnering with organizations or contractors). And the last recommendation was to explore land opportunities for post-HIP, as it's a specific need for the community, and all beginning farmers.

Zimmer-Stucky This is exciting, HIP facilitates a specific kind of farming, so was it a part of the conversation with the farmworkers around interest in moving into a different kind of farming (if they're coming from conventional agriculture or otherwise)?

Steele At HIP, we're open to any kind of operation that works in the five-year program.

Corona One of the tools that other programs used to bring in farm workers were classes on growing practices and how to prepare for potentially different kinds of farming.

Masterson How many farm workers were surveyed and where do they live?

Corona talked to 17 farmworkers. Five were in Hillsboro, part of the Western Farm Workers Association, and the rest were known from his previous work in the Mollalla valley. His outreach was to anyone interested in serving an ag-based business.

Masterson What are the next Steps? Was the 2026 goal recommended by staff?

Beamer Corona came to a recent staff meeting to share results. We're still in the digestion phase, so the next phase is thinking through how to operate this, ensuring that we have the resources for Spanish speaking workers, and being slow and thoughtful about the process. The 2026 recommendation was for the earliest possibility, instead of a formal recommendation to run with.

Steele The recommendation was from the report, based on what's most viable. We certainly wouldn't be able to do it this year.

Zimmer-Stucky Does this research request come from the strategic plan?

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Beamer The research Corona is leading is called out in the District's Strategic Goals document. We all want to see this farm be successful, bringing in successful businesses, improving soil and water health, and this is a part of what's necessary to think about when considering how we build a robust HIP cohort. In terms of the Strategic Plan, this is under the sustainable agriculture big-picture success path for Headwaters Farm, so this is the first step.

2. HWF Outreach Plan

Steele has been working with the CO&E team on a HWF and HIP outreach plan, leading from our work with Susan Laarman last Fall, based on some of the systems she put in place. The outreach boils down to two objectives: recruiting twice the number of qualified farmers, so we can choose the readiest farmers or the best fit for the program, and raising awareness for HWF, HIP, and the District as a whole. Right now, we're focused on expanding out media engagement, through standing ads in the Capital Press, Press Releases, and reaching out to local media with stories that we put together, and our online social media presence. We're also updating all of our outreach materials for on-farm and in-person events. We're thinking about doing another HWF Open House when it's warmer. Overall, the goal is to do more storytelling, especially about the consistent themes like soil health, challenges to beginning farmers, conservation farming, etc.

A strong HIP Farmer Candidate (same model we've used since the program started):

- a. Limited resource farmers (can't afford to start their own farm business)
- b. Three or more years of farming experience
- c. One or more years of farm management experience
- d. A clear vision of what they want to farm
- e. A dedication to farming for soil and water health
- f. An expectation that they're going to stay local after they graduate

Steele Once they're established, they can tap into all of the USDA services – SARE, NRCS, FSA, SWCD and Extension resources. From here, they can also begin hiring folks who could then come into the program later too.

Four avenues for farmers to come to us:

- a. Local farm development pipeline
- b. Other farms within the region
- c. Farms outside the region – this is a harder sell.
- d. Farmworkers

Steele The idea here is that we can run anybody from any of these groups (with good experience and approved through the above model), and they would graduate as skilled, conservation forward/minded farmers with an established farm business. The program is flexible enough to do that, but the point is that just as recruitment for these groups would vary, the needs of the individuals from these groups is going to vary as well. There's a higher need for resources among the staff and with more diverse types of farmers, in order to provide more resources for them all.

Masterson expressed that she is still hoping for applicants with more experience and would like to see the District reaching outside of the region more if we're not getting the applicant pool we're looking for.

Steele That's been a challenging area for us to understand what the best avenues are to accomplish it, but it is something we're doing.

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Guebert It's a very interesting story that might be hard to get across in short social media campaigns, but one great idea is to reach farmers through podcasts, as that's what many are listening to while they're working.

Zimmer-Stucky is hoping Steele gives this presentation to other colleagues. She sees so many interconnected opportunities coming from it, that if the whole district leaned into this, instead of just HIP, there could be a huge shift. For example, for the next two years, focus on farmworkers in almost all programs, and see how that works.

Beamer We do know that word of mouth works best for farmers, and we can see our staff as ambassadors when they're on the ground and in the fields.

Masterson How does the farming conference schedule line up with the HIP application process? She could see Steele presenting at farm conferences for more outreach for HIP farmers.

Steele asked the Board, are we missing any key farmer groups for recruitment into HIP? Where do we focus? All the groups, or some over others?

Guebert If we put the wide net out there, would we not catch the smaller net too?

Steele Structuring a program that supports farmworkers would look different from a program that supports farmers from other parts of the country. We can do it, but it'll be an added complexity. Who we're working with impacts the exact level of services we provide and the program structure, which has changed over time because the demographics of the HIP farmers has shifted over time. Are you open to us being flexible with the program in order to recruit and meet the needs of a wide range of farmers?

Zimmer-Stucky Recruitment and program management for groups 1,2, and 3 look almost the same, but for group 4, it looks very different. Are we discussing 123 vs. 4?

Steele For groups 123, the message is the same, but the geographic focus is the difference. Groups 2 and 3 are the most similar out of them all. Group 1 looks like a whole range of people too. We're looking at this as a program structure.

Masterson It seems like the Board would need to look at group 4 separately to think about what it would require in terms of budget, staffing, changes to the program, and if HIP is the place that could meet their needs. The assessment seems like the first step in that direction, but how do we go forward with it, separate from this year?

Rossi It seems like we should find our mission, define who we are and what we offer people, and then cast in their direction.

Steele The mission is the same for all of the groups, but the difference is the program structure and the support we offer.

Steele confirmed that the Board feels good about pursuing groups 123, and then continue having the conversation about farmworkers, and having staff bring a plan, budget, etc. to the Board soon, and show profiles of farmworkers who might be interested in joining.

Carlson Agrees casting a wide net feels important, but also making space for farmworkers who would be interested.

Zimmer-Stucky There are now 15 or so farmworkers who know about the program, and we shouldn't let perfect be the enemy of the good, so if there's interest from them, they should still be able to apply, and we could let them know that we don't have the full program set up for farmworkers yet. We

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shouldn't be operating under the assumption that any farm worker couldn't walk in the door and be the most qualified candidate. She does not want to continuously say later, later, later.

Rossi has concerns about what HIP farmers are landing into. With the HWF's high weed bank taking a while to get rid of, he wouldn't take the project on at the rate it is now, because taking time weeding depletes energy and time. He also suggested think about implementing a once-a-week farmer program. For example, he hosts one on Saturday mornings, as a four-hour workshop with master gardeners, and walks them all through the season, showing them how to strategize, make farm decisions, etc. It's low commitment and it's a way to get to more people.

Steele Aaron had a similar idea, on how to keep the folks who don't make it into the program in the loop and continue teaching and getting them ready for the program.

Beamer Last season, we had five applicants, with three of them being qualified. This next year we're hoping to double those numbers. It would be good to remember that we're putting a lot of work into the weed eradication project now, meaning we don't have space for many additional farms, but by then, hopefully we can. Equipping staff as ambassadors for the program, the podcast idea, and the farm conferences were great ideas.

3. Post-program Supports

Steele HIP Grad Bridge Award: A \$20k award to support graduating HIP farmers in their transition (onto their own farm). This could also be used as a hook to get more applicants, once incoming HIP farmers see that there are resources on the backend of the program too. This award would also support the program's structure and participant buy in.

HIP Graduate Criteria (to graduate, and to receive the award):

- a. Developed Farm Operations Plan: business overview, production approach, financials
- b. Established Markets in East Multnomah that they'll continue to serve
- c. Land stability: purchased land or leased land
- d. Weed Management: successfully at HIP
- e. Current on all payments to the District
- f. Cleaned their HIP plot, leaving it in better condition than they received it.

Guebert Is there a timeframe they need to adhere to, to receive the award?

Steele Yes, three years.

Zimmer-Stucky Do these criteria feel like enough for compliance? Is there anything else you considered adding to these criteria, or that addresses the concerns from the HIP Manual?

Steele There are other elements that could've been included, but they weren't necessary because there are other incentives we could use to achieve those goals instead of graduation.

Masterson We offer a large amount of support already at HIP, which should be an incentive as well. If folks don't have the ability to maintain a baseline for their farm business, maybe their lease doesn't get renewed, especially since we are putting so much work into weed management. She loves the idea of a HIP farmer who is ready to graduate and continue their business successfully to have a bit of capital when they do.

Steele If the graduate can't get the three-year land lease, they can still get half the award, since it's a hard thing to do. Asked the Board, are there other supports we can or should provide graduates to help

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ensure their success? We know land access remains the biggest limiting factor for new growers, but are there better ways to address this issue?

Masterson FSA seems to be a way to fund farmers, but it is a daunting process, from what she hears. Are there ways through HIP staff that we can build a bridge to access FSA application support?

Rossi The new FSA liaison has been attending the Farm Bureau Meetings, and he seems to be very energized and great to work with.

DiLeone Shipkey is thinking of holding a workshop for farmers who are looking for available resources.

Zimmer-Stucky Thinking of LLP, she suggested that one of the criteria to add to our land purchase evaluation could be if they're a HIP graduate, it would count as another positive factor. It would be like how folks out of the military get an extra point when applying to government jobs. It allows beginning farmers another way to go through with buying land instead of the FSA process or raising capital which all takes a long time. She's also trying to think about ways in which the other programs might also be able to be tweaked to benefit HIP graduates.

Masterson If they graduate from HIP, they should have the qualifications to buy property from LLP.

Guebert Even with an easement with a lot of restrictions, farmers still need a lot of outside income to make it work. Maybe we start by with some more non-purchase options like helping landowners become more aware of programs like Oregon Farm Link. A lot of farmland seekers know about it, but he doesn't think many farmland owners with farmable fallow land know about it, or similar programs, to get their land into production.

Rossi Agrees, there are many historical landowners that no longer have family members who want to farm the land, so an idea like that would keep the land in the family, and we can be facilitator between groups. Sees the District being a farm community connector. There's a big benefit to leasing land first too, with trial and error on the land before you buy it, creating community in the area, etc.

Masterson farmed almost 10 years before owning property. When you start farming with intrigue, the story you hear is, "I'm not a farmer if I don't buy a farm," but in so many ways its more sensible to lease. How do we change the story to show that leasing may be the better option to build your business?

Steele Does the Board see a role the District can play in the future to facilitate leasing opportunities, either on land that we own or land that's been passed off to a partner organization who would make it accessible to incubator farmers alongside anyone else they're leasing to?

Masterson Lets exhaust all other options first. We've dabbled in that before, but we haven't built all the relationships we can yet. It's also not unreasonable to think that some of the HIP grads could farm farther away and still serve our District.

Steele We had a partnership with the county, when they were sending letters to land owners about renting their land to beginning farmers so as to not lose their tax deferral status. At one point the list was 60 properties long, but they were not great properties which is why it was not working for them. Asked Rossi would there be an opportunity for the Farm Bureau to create a list of farms that aren't in operation but could be somewhere for new farmers to go, with a tax and work the land benefit.

Rossi Definitely. The members are aging out and holding good land. HIP could plug into historical farmers' newer generations who have equipment, as a partnership with Farm Bureau. The historical farm members have known more about our programs lately.

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Zimmer-Stucky to the Board, if the historical farm community sees HIP as a success, that's where the relationship building with be strengthened. We want the HIP Grads to be known as some of the best applicants for leasing/owning/working their historical land.

4. Soil Health

Steele To understand how we're doing, you have to know where we were. When the District bought Headwaters Farm in 2011, it had bad soil structure, compaction issues, poor drainage, and weeds. We removed the nursery stock, as there was no market for it in 2011-2012, cleaned the property, and began stabilizing the soil with field buffers and other features to protect the creek. We worked with OSU Extension on a cover cropping program and with Marion Ag on our soil amendment program. Regardless, the soil structure and crust still hasn't recovered to this day. We were doing a lot of disking and tilling passes to cut weeds back and what we saw was the composition of weeds changed, but the overall pressure remained. We've been stuck here for the last four to five years. Even cover crops sometimes struggle in some fields, but he remains hopeful and optimistic that HWF is on the right track.

Steele Jen Aron created the HWF Site Assessment & Soil Report. It is her own personal intellectual property, so we ask that you do not share it without her permission. Jen was one of 20 farmers selected globally to work with Nicole Masters on an eight-month intensive soil health course, and she chose to do the project on HWF because she knows the program's challenges and believes in its work. Underlining findings are that HWF is void of good soil biology, impacting our soil structure, our water infiltration, plant nutrient uptake, our resilience to pest and disease, crop productivity, and our wind pressure. The goal is to bring back biodiversity, especially fungi, in order to restore the carbon cycle and heal the land.

We plan on doing this by using multi-species blend of cover crops, biological inoculants, mineral balancing, and optimizing tillage. The goal is to not let weeds go to seed. All of the cover crop seed that's been sown so far has been inoculated with Bio coat gold, causing bigger starts and crops, and all of the HIP farmers have been supplied with it as well. In some areas, we've been using the rip and drip prototype, a combination subsoiler that drips good soil biology into the soil profile. We're also generating our own good soil biology through a vermiculture system and Johnson feed composting system, with the feedstock coming from Guebert's farm.

Our nutrient composition isn't bad, but Calcium, Phosphorus, and Potassium are high. Calcium and Phosphorus aren't plant available even though there's a lot because of the lack of soil biology. Molybdenum, Boron, Sodium, and Manganese are low, which we'll be applying conservative amounts of again as a baseline application the entire farm.

We're not becoming a no-till farm, but we're trying to find ways to lessen our use or reduce aggressiveness. This is the hardest one for him, based on lack of tools, and tillage systems are his expertise. We're thinking about alternative approaches to getting fields ready for planting that don't always involve tillage, or at least less tillage. He's optimistic due to seeing fungi in the soil, which we've never seen at HWF before. We're also seeing roots that are twice as long as any roots that we've seen in previous sampling, and we're seeing our first rhizosheaths, which are the buildup of soil on the outside of roots where good soil biology is colonizing, showing a symbiotic relationship between roots and the microbes. With rip and drip, we're seeing greater pack, less compaction, and larger root systems.

We'll be tracking what works best and doubling down on that. He is asking for collective patience, and the ability to balance any disappointment of what we see in the fields with excitement and optimism about the kinds of processes we're trying. It's too early in the process to infer anything yet, but we

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know this land wasn't degraded overnight and it's not going to heal overnight either. It might get worse before it gets better.

Finally, this is our story, the land, our farm, our incubator program, our SWCD, and this isn't something we want to hide, we want to lean into the story, show what's working and what's not, and there's more farmers and constituents out there who are interested in it. He's looking forward to the day that we can bring people out here, but we're still seeing the inklings to get there.

Masterson thanked Steele for all the time and energy spent in finding solutions. This plan is a great step forward, everyone has the same goals in mind, and hopefully this will start to get us there. What are the data points, the exception, and our commitment to this plan?

Beamer The plan is to put forth a year for trial and setting up the framework for some of these nutrient infusions, and planning a time to come together after November, for course correcting, and coming up with the plan for the next year.

Steele The weed management plan and soil health plan need to happen together, at the same time. We'll need at least this season and more data to see where we're at and determine if we've made any progress, but the weed assessment has more clarity around what success looks like and a clear plan for what we're going to do. The goal is to keep the Board informed about where we're at with the soil health plan along with the weed management plan updates.

Guebert It would be exciting to try more animal treatments. When you disc in a cover crop, it takes energy away from the soil to break those plants down. He would suggest keeping an open mind about sheep or cattle on HWF, short term as a trial, like we're doing with the pigs.

Masterson There are a lot of livestock farmers who don't have irrigation, but we do, so can we contract someone for mob-grazing?

Steele Livestock does seem to be the missing piece of the holistic system. Maybe we can build some partnerships with more livestock experts in Guebert's network.

Catherine Nguyen left at 6:50pm.

Rossi appreciates the level of transparency and honesty in this operation. When you acquire an asset, usually it slowly gets better over time, but here there's been a reverse trend. He appreciates we're at this point now because he's been bringing this up for a while. Thanked Steele for his work with outside folks.

Carlson Is there a drainage system in place on the farm?

Steele most of the farm has terracotta tile system, but it can create a weird hydrology, but it's still functioning.

Carlson Any idea why the soil health was degraded at the beginning? Maybe due to the large use of herbicides with nursery crops?

Steele That's a thought we had when we tested the soil, but we don't think there are any traces of it still in the soil.

DiLeone The soil was fumigated, which can have a long-term impact on the soil biology, and it hasn't seemed to bounce back from that. The winter harvest is hard on soil structure, there was a lot of tillage, and in the last few years with the prior owners, especially towards the sale to us, their management declined more.

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Steele The Soil map says there should be 60 inches of topsoil here down to the fragipan, but we find it at 36 inches.

Masterson Is there anything else standing in the way of executing this, that the Board could act on, to help move this forward?

Steele If you can join me in collective patience, that's the extent of his ask.

DiLeone The staffing this season has done a great deal of help as well, with Pfeil, Passarella, and Aron. In future years, we might ask the Board to help us maintain the amount of people and time on the farm.

Beamer These are all interrelated questions in terms of building up soil health and getting the fields ready for more cohorts. Eventually we'll have more fields we can hand over to farmers.

6:55pm- Announcements, Action Items, and Adjournment

Masterson thanked everyone for the info.

Zimmer-Stucky To the members of the public who attended, if there's anything else you want the Board to know, please email herself or Beamer, who can pass it on to everyone else.

Action Items: N/A

Zimmer-Stucky adjourned the meeting at 6:55pm.

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East Multnomah Soil and Water Conservation District
Board of Directors *FINAL* Meeting Minutes

Monday, July 1, 2024

6:01pm- Call to Order

Zimmer-Stucky called to order the regular meeting of the EMSWCD Board of Directors at 6:00pm on Monday, July 1, 2024, at the EMSWCD Office in North Portland.

6:00pm- Introductions, Review/revise agenda, Review previous action items.

Zimmer-Stucky conducted introductions for the record. The following persons were present:

Board of Directors: Jasmine Zimmer-Stucky (At-Large 2 Director, Chair), Laura Masterson (Zone 2 Director, Secretary), Mike Guebert (Zone 3 Director, Vice-Chair), Jim Carlson (At-Large 1 Director, Treasurer), Joe Rossi (Zone 1 Director)

Staff: Kelley Beamer (Executive Director), Dan Mitten (Chief of Finance & Operations), Heather Nelson Kent (Community Outreach & Engagement Program Supervisor), Julie DiLeone (Rural Lands Program Supervisor), Asianna Fernandez (Executive Assistant), Alex Woolery (IT and Analytics Specialist)

Guests: Al Hrynyshyn (Oregon SWCC) (virtual), Alisa Kajikawa (public)(virtual), Jim Morgan (public)

Changes to the agenda: N/A

Previous action items:

- **DiLeone** to send the Board and Staff the link to Roy Iwai's presentation. – Done.
- **Beamer** to send information about the SWCD Board Member online Session to Board. -Done.
- **Leadership Team** to report on annual goals and progress quarterly and revise the Rural Lands section of the FY 23-24 progress report. -Done.

6:01pm- Approval of minutes

MOTION: Guebert moved to approve the June 3, 2024, Board Meeting Minutes, Carlson 2nd. Motion passed unanimously (5-0).

6:02pm- Public Comment: N/A

Jim Morgan has been a resident of Corbett for four years, owning 17 acres of farmland where he grows cut flowers, pasture, and vegetables, and he works with graduates from HIP. A lot of his neighbors do the same thing, work part time farming or are hobby farmers. Working with them, they've been trying to figure out ways to help each other. They've been finding challenges around the cost of equipment at 10-40/60 acres scale. In the past, farmers would buy equipment together and share, but this is becoming more problematic due to scale variation and prices. He's asking the Board to consider creating a program for hard-to-find implements for farming that can be made available to people in the district, enabling them to take care of the soil and water long term. Clackamas has a no-till drill able for farmers to rent out, and if folks in our district had the same availability, they would be able to do more in terms of building healthy long-term soil that doesn't need to be disturbed to introduce new grass seeds or other healthy grazing crops.

Al Hrynyshyn updated that the SWCC is meeting next week in Gold Beach for their quarterly meeting. Board and staff are welcome to tune in to the livestream. If the Board has any questions or concerns for him to take to the SWCC for consideration, please send it on to Beamer to send to **Hrynyshyn** so he can

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bring it up at the meeting. Reminded staff to let the Board candidates know of the election deadlines coming up!

6:08pm- ED and L-Team Updates

Beamer shared her Executive Director update:

- Attended a sustainable foods roundtable by Congressman Blumenauer, in partnership with EcoTrust, to connect the dots between farmland access and food systems.
 - There was a panel of community groups like Black Food Sovereignty Coalition, EcoTrust, Zero Footprint, and more.
- Creating the FY24-25 District Workplan.
- Worked with DiLeone, Mitten, and Steele to bring the HIP Bridge Award project into a more complete status to share with the Board at the Headwaters Farm Work Session.
- Kicking off the District's annual evaluation period.
- Our Orient Drive field office application that's been sent to the Multnomah County Planning Department included a conditional use permit stating that our field office would be permissible use in a rural center because of the community benefits.
 - Multnomah County sent a letter back saying that the application was incomplete, so we're working with our attorney, Peter Fry, to gather all the necessary materials to resubmit by November.

Guebert Congressman Blumenauer has been a champion for many of the things we stand for. Did he give any indication of how he plans to move that project forward after leaving office?

Beamer He didn't mention that, but since he's been part of the community for so long, she imagines he'll find another avenue for that.

Zimmer-Stucky asked about the July 3rd Public Hearing notice that she saw on the District's website.

Beamer In Oregon, there is a statute requiring public entities to publicly notice when funding this type of acquisition. We're still figuring out how to share info like that out aside from our legal public notices being published, even though we've never had anyone participate, as it is an open opportunity.

Mitten shared his Finance and Operations update:

- Working on office furnishing and equipment – will have the new Conference Room monitor installed soon, we have new Conference Room chairs, and the Conference Room table will be in before the next Board Meeting.
- FY 24-25 District Workplan- identified 3 specific goals and incorporated metrics.
- Finishing up the FY23-24 financial books and filing the FY24-25 adopted budget checklist items to TSCC and the budget with the State.

Shearin shared her Urban Lands update:

- Plant Sale planning, getting ready to put in our native plants order, as early as possible, to try to get some new species that we haven't been able to get in the past.
- McAllister attended a Juneteenth event by Play, Grow, Learn, and other local organizations.
- Bailey gave a walk and talk tour of the Conservation Corner recently and will be working to renew the contract with our landscapers for the next fiscal year.

DiLeone shared her Rural Lands update:

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- At Headwaters Farm, we're working to get through the contracting process for a crew who will come out to help the HIP farmers with their inter-row weeding, hopefully to start next week.
- Steele is planning to do an info session with current HIP farmers about the HIP Bridge Award. A couple of farmers should graduate at the end of this season.
- We were contacted by the OSU employee who works within the dry farming institute and applied for a PIC grant but didn't get funded, so we're trying to figure out how to get one of their projects on the farm. They brought some posters they made, and demonstrated how their produce tastes really good as well as saves water.
- Began planning the next Eat n' Greet follow up event in the Fall, since the farmers who attended want another chance to meet and chat.

Zimmer-Stucky If there are farmers in Corbett who would like to discuss more about a tool rental program, should they go to that post-Eat n' Greet event?

DiLeone Yes, we wouldn't be able to say right away what we could do, but that would help us understand their needs better.

Kent shared her Communications, Outreach, and Engagement Team and Grants Updates:

CO&E:

- Finalizing the RFP to go out to bid for consultant services to update our website.
- Conducted two message training courses for staff. All staff members except one were able to attend, and Guebert attended as well!
- Julia has implemented a new social media content management tool for our social media. She's been doing some of the new social media posts, so it's exciting to see her voice come out and how she's coming into that role.

Grants:

- Attended a special partnerships agreement meeting with Johnson Creek Watershed Council to discuss their scope of work and hope to do a similar meeting with Columbia Slough Watershed Council.
- New PIC grants: 9 of 26 are signed within the first month.
- Awarded a SPACE grant to the Rocky-Butte Farmers Market for their next season, they moved to a new location.

Beamer added a grant update: We awarded an Equity Focused Strategic Opportunity Grant to the Urban League of Portland for a community garden project in the Mississippi district that helps provide workforce training, with intergenerational components focusing on the elderly community and outdoor curriculum for students. It'll help them transform their space into an active garden space.

6:28pm –Message Training Update

Kent shared a presentation on the message training that all staff attended and gave the Board time to come up with their own messages from some tough questions, as the groups did in their individual training sessions.

"Tough Questions":

1. How do you balance the needs of urban and rural residents?
2. Why are my taxes going to private landowners?

Guebert attended one of the training sessions and found that the exercise around tough questions was the most valuable part of the training. He explained to the Board that he learned that a Lifeline Statement reassures people that you've heard them and are buying time to come up with a more thoughtful answer

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or let them know you'll get back to them. It shows our mission but allows us to answer in a way that has some flexibility. Answering the two questions, he'd say that land doesn't vote, but if we want to do any work on the landscape scale, resources have to come from somewhere, so if we want to do work in a bigger area, we have to take money from here (the urban area) and spend it out there.

Kent asked the Board what their three key points are to help answer tough questions about the District?

Rossi usually replies, "we help people care for soil and water" and when asked about the urban vs rural divide, if the project affects a lot of people and protects a lot of land or water, it's worth funding, which we do in partnership with others. For question 2, we don't give money to landowners, but we apply it to land to protect soil and water for future generations, to preserve the viability of our land, which has been our mission and why our funding started a long time ago. These two points apply to a lot of things as well.

Masterson likes Rossi's replies. She usually starts with the fact that we do have programs for all constituents in the District. She often says that in our case, the rural areas are upstream, so the more we can do there to keep soil and water clean there, the better it can be down the pipeline into the urban area.

Zimmer-Stucky usually level sets first with the District's mission, then informs the person that most Multnomah County land is owned privately, so by supporting individuals, we're able to spread clean soil and water to everyone. Then she usually tries to connect the person she's speaking to, to a staff member for more information.

Kent Referring a constituent to a staff member for more resources really is a lifeline for each of the Board Members.

Beamer added that so much of the public benefits are on private lands, so our private landowners are the stewards of those public benefits.

Kent We're happy to provide a longer, more thorough training course for the Board if they'd like.

Beamer Kudos to the CO&E for all the work they've done on this. Starting with listening, then creating, then training all the staff members. We're all ambassadors for the staff and being able to talk about your own program is great, but the training has also helped up work on being able to speak across programs as well.

6:53pm- Pre-Approval for Website Design

Beamer In the FY 24-25 Budget and Workplan, launching the new website is a big project we have in place, ensuring that it's welcoming, accessible, and intuitive for visitors. The main team for building it consists of Mitten, Woolery, Kent, White-Brainard, and Beamer. The RFP is now in draft form which we're hoping to get out in July, working with a contractor starting in September, testing the website in early Spring of 2025, and then launching it in early Summer 2025. The project budget is up to \$80,000, over her signing authority, so she's asking the Board to approve giving her authority to sign and execute the contract.

MOTION: Guebert moved to approve Beamer's authority up to \$80,000 for the website redesign project, Carlson 2nd. Motion passed unanimously (5-0).

Masterson has some ideas for who to send the RFP to.

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Action Item: Staff to send the website redesign RFP to the Board to send on to their contacts.

Jim Morgan (public) left at 6:58pm

6:56pm- Approve District Work Plan

Beamer presented the FY 24-25 Work Plan, at a higher level, showing what's the same and different from past plans. She aimed for a more simplified structure, for staff to use to identify goals, and measure success. It's focused a little less on staff positions, but more on programmatic goals, and where funds are going to. Last year's plan was 37 pages long, and very narrative heavy, but this year's plan is 16 pages, to be used as a tool for staff to hold themselves accountable. This plan follows the budget structure and our internal structure programmatically. It is comprised of the Strategic Plan Goals, but also highlights each program's top 3 goals for the year. The purpose is to use this as a framework for goals and benchmarks that will define our success, to use this as a common understanding across programs, to allow for new staff to jump into their job and see what their programs are focusing on, it operationalizes the District's strategic priorities, and meets the requirements to send in a work plan to the Oregon Department of Agriculture.

High level goal highlights:

- Equity Action Plan:
 - Developing an onboarding packet for new and onboarding Board Members, that would include a focus on our equity pillar in our Strategic Plan.
 - Start an Indigenous learning journey for staff, so we all have the cultural competency and understanding of working with tribal colleagues and partners in the district.
- Urban Lands:
 - Fish Passage – designing a dam removal project at the Mount Hood Community College and engaging the community around that.
 - Supporting new technology to monitor algae blooms in the Willamette and surrounding.
 - Reducing tire pollution (specifically 6PPDQ compound) in our waterways.

Masterson asked about an update on the culvert work that started a few years ago.

Shearin Part of the work has been done and the County just got funding to replace the access point or the corridor that traveled through the MHCC. The dam is one of the last things to remove. Johnson Creek and the County could likely give us better updates.

Action Item: Staff to provide an update on the District's culvert work for the Board.

- Rural Lands:
 - Showing up for the community by attending more events
 - Taking on climate change mitigation through a tree planting pilot project in an upland area where there's currently some invasive blackberry removal happening.
 - Implementing the Weed Management Plan at HWF
- HWF:
 - Finishing and presenting the Weed Management Report.
 - Increase the number of HIP applicants – 10 is the goal for this Fall.
 - Next steps on the Farmworker Assessment at HWF.
- LLC:
 - Complete three buy, protect, sell projects.
 - Complete three easement projects.
 - Developing the land capital grant program.

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Guebert wanted to share the importance of the StreamCare program. He had a project done on his land, and it brought back some beavers!

Masterson What watershed is being prioritized for StreamCare?

DiLeone Bonnie Brook and Buck Creeks. But it's still open to all other creeks in the District. When a property graduates (after five years), we do an exit site visit and let them know that we'll be checking in again and they can contact us if anything changes.

- CO&E
 - Launching the District's new website.
 - Creating accessibility standards for all events we attend.
 - Implementing our social media strategy.
 - Finalizing an outreach plan for the Land Legacy Program.
 - Collecting demographic information from all of our programs, to ensure we're serving all demographics in our district.

Kent reminded the Board that the Grants are also nested in this section.

- Annual review process for setting Partners In Conservation Grant goals
- Solidifying and standardizing the Equity Focused Strategic Opportunity Grants program
- Finding more funding streams to get out into the community.
- F&O
 - "We help the people who help the people care for land and water."
 - Resource evaluation development to see where allocations have gone, where we are underspending or overspending to help us plan out for a few more years.
 - Policy development – connecting with officials on a local and regional level and getting involved with some policy opportunities.
 - Leveraging technologies – analytics, website, CRM, etc. and how to track success.

Guebert shared his appreciation for this streamlined look of the whole plan, and it's nice to see the goals summarized, making it easy to go back and check in on them later.

Zimmer-Stucky This feels like the first real work plan with the new Strategic Plan, so she feels grateful for everyone's attention to detail and commitment to the Strategic Plan.

MOTION: Guebert moved to approve the EMSWCD FY 24-25 District Work Plan, Masterson 2nd. Motion passed unanimously (5-0).

7:23pm- Approve Engagement Letter for Annual Audit

Mitten The Board is being asked to approve the Annual Engagement Letter to engage Rich Winkel of Conradie Dougall to audit our financials for FY23-24. These audits ensure we're utilizing accounting and fiscal best practices as well as being compliant with the Generally Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB), two separate ways of accounting.

MOTION: Carlson moved to approve the Engagement Letter for the Annual Audit, Masterson 2nd. Motion passed unanimously (5-0).

7:25pm- Executive Director Performance Review Reminder and Update

Masterson Board and Staff should've gotten the Executive Director Performance Evaluation in their email today. The Board has two weeks (July 1st to July 15th) to fill it out and send it back to Critchfield. She will

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then collate all the feedback and use it for the review meeting, in conjunction with evaluations from staff and Beamer's self-evaluation. Then Zimmer-Stucky will meet with Beamer to relay the full evaluation.

Zimmer-Stucky confirmed the Board's availability for an executive session meeting with Critchfield: August 5th at 6pm.

7:30pm- May 2024 Financial Reports

Mitten This report was pulled on June 14th, so there are still more final payables coming through for FY23-24. There's been very minimal changes as of today from the 14th. The Balance Sheet is healthy, the checking and savings account shows \$13.6 million total which is 9.67% more than last year at this time. This is due mostly to Property Tax turnovers. Property Tax receivables have been higher this year than last year. Overall, the Balance Sheet shows a 2.9% increase from last year. Mitten noted that at the time of the report being run, all of the District's credit cards show a zero balance, but last year at this time there were balances. As we pay our balances off monthly and while this looks odd on the reports, it's simply a reflection that the balance sheet is a snapshot in time. In the Profit and Loss Budget Performance, there are not a lot of significant changes from last month. There's been a lot of invoices from vendors, but they weren't big enough to move the needle. As we get closer to the end of the year, you'll see the Profit and Loss get closer to the annual appropriation. Mitten noted that Office and Field Equipment for Capital Outlay shows some of the procurements we're doing at the end of the fiscal year. For Profit and Loss by Class, as we get closer to closing out the FY23-24 books, he'll send out the underspend report.

Masterson Did we underspend on Professional Services?

Mitten Yes, so far, we have. As you can see Contracted Attorney fees, which includes \$150,000 in Land Conservation Fund in case of legal needs during a land transaction, are underspent. Professional Services also includes all Contracted Services throughout the General Fund Programs, the Equity Team, and Special Funds. To date, we see Contracted Services under by about \$600,000 total. As we get closer to the end of the Fiscal Year, that gap should close significantly.

Guebert Refunds, Rebates, and Reimbursements are five times higher than before. What makes that up?

Mitten The majority of it is a rebate on the tractor purchased for HWF. The rebate has to go on this line and not directly offset the same expense line where it shows up in the HWF budget. This also includes some unused Grant money being returned to us. Since those rebates and refunds are unanticipated and therefore were not appropriated in the budget, they need to go in this line in the General Fund as an income source.

7:41pm- Board Discussion

Carlson gave an update on the **Portland Water Bureau Treatment Plant**: He attended a meeting on June 11th, held by the Cashwell Planning Organization. PWB has applied for a permit through DEQ to store and use excavated soil on site instead of trucking it to Hillsboro. Someone who knows someone on the CPO Board saw this on the DEQ site and called it out since the comment period was closing. Therefore, the comment opening has been extended through the end of July. There's DDT, DDE residues, arsenic, and other heavy metals in the soil there, where they've already begun excavating. If they keep it on site, they have to bury it and keep vegetation on top, or have one foot of clean till on top, covered with geotextile fabric, with contaminated fill on top. The levels of the contaminants are low enough to not endanger humans, but they can harm endangered species. Someone asked the project manager why they're excavating without the permit, but they dodged the question. DEQ asked folks to submit questions in writing, and said they'd get back to them. Carlson's talked to Larry Bailey from Multnomah County Farm

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Bureau about this, and if you didn't testify during the Multnomah County hearing process, you can't testify now. The contractor doing excavations has a poor safety record. Board action is not needed at this time.

DiLeone With the property drains leading into the base of Johnson Creek, it is listed as water quality listed for DDT, DDE, and arsenic, because of the sediment ending up in the creeks that have it on it. Almost all of the soil on the farms (and in urban sites) has these particles in them.

Rossi It is an average of what's in the ground due to pesticide use.

Masterson Some of the historical soil is contaminated, so as long as it stays out of the water, it should stay clean.

DiLeone The chemicals are bound tightly to the soil, so as long as the soil stays on the site and not in the river, she's not sure how much risk there is to the waterways.

Rossi shared his concerns about the water that flows through HWF's natural space.

DiLeone That has to do with previous erosion issues on the farm. We had a lot of fine silt in that soil that gets resuspended every year when it starts to rain. When we did those culvert removals at HWF, she had to do fish rescued at all three culverts, and the two where the culvert was too small was creating a big deep pond, and the level of sediment was so high.

Guebert shared an update on the **Ranching for Profit Conference** he attended a month ago. He appreciated the District support him attending. It was the best conference he's ever attended. They went over what you need to do to run a farm business in a way he's never seen taught before. He wants to figure out how to get the same information into the hands of our constituents. Maybe even a short presentation at the next Eat n' Greet or having their facilitators come out to do a workshop in the District. A lot of farm businesses in the District that raise animals on a small scale are probably not viable to support a full-time income and they might need to know that in advance before they get too deep into it.

Masterson Is there a reason to bring the Eat n' Greet down to a closer venue to help some of the HIP farmers?

DiLeone We don't think it'll help us reach the private property owners in this area. Most of the attendees were from East of the Sandy River, and they were more interested in creating community around farming and sharing resources. We're working with CO&E to figure out how to reach that group.

7:13pm- Announcements, Action Items, and Adjournment

Masterson is on the OAHP Rule Making Advisory Committee, and they're talking about easements on July 9th, in case anyone has input or want to chat about it. Happy to give a report after.

Rossi The next Multnomah County Farm Bureau Farmer BBQ event (theme: highlighting successful farmers) is coming up on August 2nd. Hamilton used to attend and chat with constituents, and the District is helping sponsor it. Legislators may attend the bus tour.

Action Items:

Staff to send the Website RFP to the Board to send on to their contacts.

Staff to provide an update on the District's culvert work for the Board.

Zimmer-Stucky adjourned the meeting at 8:03pm.

8/5/2024



**East Multnomah Soil and Water Conservation District
Board of Directors *FINAL* Meeting Minutes**

Monday, August 5, 2024

6:01pm- Call to Order

Zimmer-Stucky called to order the special meeting of the EMSWCD Board of Directors at 6:01pm on Monday, August 5th, 2024, at the EMSWCD Office in North Portland.

6:01pm- Introductions, Review/revise agenda, Review previous action items.

Zimmer-Stucky conducted introductions for the record. The following persons were present:

Board of Directors: Jasmine Zimmer-Stucky (At-Large 2 Director, Chair), Laura Masterson (Zone 2 Director, Secretary), Mike Guebert (Zone 3 Director, Vice-Chair), Jim Carlson (At-Large 1 Director, Treasurer), Joe Rossi (Zone 1 Director)

Staff: Asianna Fernandez (Executive Assistant)

Guests: Jill Critchfield (Pacific HR)

Changes to the agenda: N/A

6:01pm- Public Comment: N/A

6:02pm- Executive Session under ORS 192.660(2)(i) held to review and evaluate the employment-related performance of a public officer.

Entered: 6:02pm

Exited: 6:33pm

Motion: Guebert moved to adopt the Performance Evaluation of the Executive Director, as discussed during the Executive Session. Carlson 2nd. Motion passed unanimously (5-0).

6:34pm- Announcements, Action Items, and Adjournment

Carlson requested to be sent the filing information for the upcoming Board Member elections.

Action Items:

Fernandez to send the Board Member elections filing information to the Board.

Zimmer-Stucky adjourned the meeting at 6:35pm.



Executive Director Update – September 2024

Looking back (July and August):

- Attended the Oregon Association of Nurseries Pitch and Putt “FUN”raiser to support the Mt. Hood Chapter and continue relationship-development.
- Met with leaders from the Portland Regenerative Agriculture group to continue discussion on how we support collective impact.
- Met with Julie, Rowan and Rodrigo to scope out the next phase of exploring a Latinx farm-worker program at Headwaters.
- Hosted Willamette Valley District Directors quarterly meeting at our office 8/21 for peer-learning and information sharing.
- Hosted a tour of Headwaters farm for the Oregon Community Foundation’s “Healthy Habitats and Climate” giving group who wanted to learn more about climate-friendly farming. We used the opportunity to lift up our non -profit partners.
- Organized a ‘get to know our district’ day in partnership with the Columbia Slough Watershed Council. Together, our staff teams canoed the Slough and talked about areas of overlap.
- Spent a field day with Kathy in the Beaver Creek watershed to watch the delivery of large woody debris via helicopter (!). We toured Mt. Hood Community College to build understanding of the District’s long-term commitment and opportunities.
- Attended Congressman Blumenauer’s Lifetime Achievement Award, hosted at 1,000 Friends’ new office.
- Developed Executive Director work plan goals for FY 24-25. Walked through goals individually with all Leadership Team and Board members for feedback and refinement.

Looking forward:

- Representative Pham meeting to share district updates 9/4
- Co-leading Big Creek Farm info session 9/5
- Intertwine Summit 9/25
- OSU Extension Harvest Dinner 9/27
- OACD Annual Conference Oct 14-16, Hood River

Key Updates:

- EMSWCD weighed in to support Portland’s Tree Code that was under revision by the Portland Planning Commission and Urban Forestry Commission. We utilized the board-adopted “Decision making matrix on public comments” to support a pathway to keep large tree protection.

Leadership Team Updates –September 2024 (Updates for July & August)

Dan Mitten – Finance and Operations Program

- **Conference Room & Tech Upgrade:** Completed the conference room renovations with new tables, chairs, and large-screen monitor. Finalizing remaining meeting space upstairs with technology. The only remaining building factor is art for the public facing spaces and new carpet and paint in the remaining interior areas of the building.
- **Closed FY23-24** and began audit process.
- **FY24-25 F&O Goals:** Began framework for the three new goals associated with Finance & Operations for FY24-25: Identifying three-year historic spend v budget throughout programs



down to the object code level (Resource Evaluation & Development); reaching out to Representatives that have a focus and passion for sustainability, conservation, and environmental issues to touch base about our focus in the coming year and to hear more about their interests and goals related to soil and water health in our district (Policy Development); furthering the CRM data importation and implementation along with assisting in website design team's upcoming project (Leveraging Technologies).

Kathy Shearin – Urban Lands Program

- **Submitted Comment letter** - to Portland Urban Forestry regarding their Large Tree Amendment.
- **MHCC Clean Water Retrofit Partners** - applied for and received a \$266,000 Metro Capital Grant to support a pervious pavement demonstration on campus. We are also pursuing funding from Open Rivers Resource Legacy Fund for outreach and design in preparation of the MHCC dam removal.
- **Providing walk-n-learn** to kids involved in Play Grow Learn's Summer camp. To learn more about Play Grow Learn, check out their website: <https://playgrowlearnpdx.com/about-us/>

Julie DiLeone – Rural Lands Program

- **Headwaters**
 - All the areas we are managing required mowing to keep weeds from going to seed. This was followed by overseeding with sudan grass. Then it rained and now we are having warmer weather: perfect for germination and growth. Hoping for a smothering cover.
 - There are 4 acres that have been planted with sudan and regularly irrigated. These areas will be available for farming next year by new participants.





- The Weed Assessment Team did their first assessment of both the farmed and EMSWCD managed areas. Some of the farmed areas were neglected and we mowed these areas to prevent the weeds from going to seed. In other areas, the farmers stepped up and took care of the weeds. All farmers have been asked to do a self-assessment. Here's the area managed by Walking Whale Farm:



- One farmer has not been out at Headwaters for over a month. They are no longer part of the program, and the area they were farming was mowed.
- For soil health, we are continuing to work with Jen on improving soil biology, that includes one on one coaching for the farmers.
- Recruitment for new farmers opens this fall. Having an Open House for potential applicants on September 17th from 4-7pm. Please help spread the word because we know farmers hearing from other farmers is the best outreach.
- OSU extension decided to delay the assessment for now because farmers told them they did not have time until the fall. We also discovered that the contract mistakenly had an end date of June 2024 instead of 2025. An amendment to the contract made this correction.
- Two cost share grants approved: a conversion to drip irrigation and a rainwater harvesting project.

Heather Nelson Kent – CO&E and Grants Programs

CO&E

- Farmland Protection outreach and engagement support – Matt and I completed a first draft of our comprehensive outreach and engagement plan, media outreach for recent deals and upcoming opportunities, outreach to farmers who participated in [last year's survey about our working farmland](#) protection program offerings, developing new succession planning resources in collaboration with our SWCD partners.
- Chelsea and Rowan completed a year-round marketing and outreach plan for Headwaters and the Business Incubator Program. We kicked off HIP recruitment and outreach (with the help of the CRM) for the [upcoming open house](#).



Leadership Team & Equity Team Updates

East Multnomah Soil and Water Conservation District

8/28/2024

- Our website redesign team is selecting a consultant (we received seven very strong proposals) and Katie has been preparing the District's first editorial style guide, a building block needed for this project and for standardizing our communications.
- Julia jumped in with both feet. Check out our increased engagement and improved storytelling through our social media activity – <https://www.instagram.com/emswcd>

Grants

- 2024 PIC Grant Agreements nearly completed – 22 out of 26 fully signed funding agreements!
- New SPACE grants awarded since July 1 new fiscal year:
 - Leaven Community/Salt and Light Lutheran - Climate Justice Camp
 - Bridgeport UCC – Community Garden Expansion at NE 76th and Glisan
 - Gilbert Park School PTA – School Garden family engagement
 - OSU Variety Showcase – event support
 - OSU Small Farm School – event support
 - Friends of Portland Community Garden – Drip irrigation systems at four sites

Equity Team Updates – September 2024 (updates for July & August)

Katie Meckes – Equity Team

- Onboarded two new staff members about the history of EMSWD's Equity journey, shared documents and information to provide background and context.
- Held two onboarding/training sessions for three new Equity Team members. July and August meetings focused on team member roles/responsibilities, drafting a work plan for FY24-25, and additional opportunities to support the Equity Action Plan. Gathered ideas from staff for upcoming Equity education/engagement topics.
- Reshuffled Equity Small Discussion Groups for FY24-25; Updated Small Discussion Group guidelines and assigned groups to review and discuss guidelines at their first meetings. This fulfills the Equity Assessment recommendation #3.



Board of Directors Resolution No. 2024-9-01
East Multnomah Soil & Water Conservation District

September 4, 2024

Resolution No. 2024-9-01

ESTABLISHING THE DATE AND TIME OF THE FY23-24 ANNUAL MEETING

BE IT RESOLVED that the East Multnomah Soil and Water Conservation District is establishing the day of Monday, December 2, 2024, at 6:00 PM, as the date and time of the FY23-24 Annual Meeting.

Approved and declared adopted by a majority of the Board of Directors on this 4th day of September, 2024.

EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT
MULTNOMAH COUNTY, OREGON

By: _____
Jasmine Zimmer-Stucky, EMSWCD Board Chair



Partners in Conservation (PIC) Grant Program Policy
East Multnomah Soil and Water Conservation District

8/27/2024

Memo: Adoption of Partners in Conservation (PIC) grant policy

To: the EMSWCD Board of Directors

From: Heather Nelson Kent and Kelley Beamer

Background:

In April 2023 the Board of Directors adopted [Grant policy 3.2.2](#) that identifies 15 categories to guide the implementation of each District grant program (see original board memo from 3/23 attached). This policy, which appears as a table, was designed to be the 'roadmap' to clarify authority and roles between the Board and Staff for each District grant program. Grant Policy 3.2.2 clarified the Board's responsibility to establish program goals, eligibility, funding levels and budget for EMSWCD's grant programs. The policy also gives staff authority to administer EMSWCD grants without requiring Board action for every process or administrative change.

In June 2023, the Board subsequently adopted specific policies for EFSOG, CLIP and SPACE grants (3.2.4, 3.2.5, 3.2.6- [SEE HERE](#)). **The board did not update PIC at that time because the goals for the program were still being finalized.** In October 2023, the Board adopted interim Grant Program Goals for EMSWCD's PIC grants. These interim goals were used in the recent 2024 PIC Grant funding cycle.

Where we are now:

We are now coming back to the Board to adopt roles and responsibilities for PIC based on the 15 criteria in Grant policy 3.2.2. Staff seek Board approval for the Partners in Conservation (PIC) Grant Policy 3.2.3 as presented. This action is the last step in completing a unified grant policy.

Staff Recommendation: the Board adopt PIC Grant Policy 3.2.3 (attached)



Partners in Conservation (PIC) Grants Policy 3.2.3
East Multnomah Soil and Water Conservation District

8/27/2024

Issue	Description
1. Goals	The Board authorizes the grant program goals presented by Staff. The Partners in Conservation (PIC) Grants Program supports community projects to improve soil health and water quality, reduce and address climate impacts, increase conservation practices in agriculture and community gardens, support conservation education programs, and fish and wildlife habitat restoration. These grants also increase conservation benefits for communities experiencing disparities in environmental health, environmental education, and natural amenities. Community-led projects serving diverse communities, youth and families receive funding.
2. Outreach / Project Solicitation	Staff develops outreach strategies, materials, and messages to be included on the district website and shared via various communication outreach and engagement efforts. Board members have access to information to share the opportunity with community partners.
3. Transparency, Conflicts, and Disclosure	Board and staff members (including the Executive Director) reviewing and/or approving grant proposals will take actions as dictated by the State's Ethics law and must abide by EMSWCD's policy on Grant Disclosure and Bias (Policy 3.2.1).
4. Application Process	Proposals are submitted to Staff for review for completeness and eligibility requirements.
5. Application Materials	PIC Grant application materials are developed by EMSWCD staff and updated annually.
6. Proposal Development and Presentation	To reduce barriers to accessing these grants, staff may assist applicants in preparing applications and through the review process.
7. Entity Eligibility	Applicant is a nonprofit 501(c)(3), educational institution, Tribal entity, and/or has a fiscal sponsor that meets this criterion.
8. Project Eligibility	Proposals must satisfy all of the following eligibility criteria: • Project is located within the EMSWCD service area or serves its residents • Project shows a clear public benefit and advances the District's Strategic Plan (2023-2027) • Project meets one or more of the Grant Program Goals.
9. Funding Level	The total budget for PIC grants is approved annually by the Board of Directors. Staff may request changes to the grant request maximum/minimum and approved by the Board of Directors in the budget process.



Partners in Conservation (PIC) Grants Policy 3.2.3
East Multnomah Soil and Water Conservation District

8/27/2024

10. Program Duration	Ongoing program. Funding for PIC Grants are included in the District's annual budget approved by the Board of Directors.
11. Application Evaluation Process	A committee appointed by the Board of Directors reviews and recommends applications for funding to program staff. Board members may be appointed and participate on the PIC Grant Review Committee. Only one or two members of the Board should participate in any single granting year (avoiding a quorum).
12. Funding Recommendations	Staff presents to the Board of Directors grant proposals and funding amounts that most strongly meet PIC Grant goals and criteria based on the PIC Grant Review Committee's recommendations.
13. Project Approval	The EMSWCD Board of Directors approves the final slate of grant awards and amounts. Decisions made by the Board of Directors are final.
14. Project Duration	Project scope can be completed in 1-2 years (grant funding agreements may be extended administratively by staff with a contract amendment).
15. Project Tracking, Reporting, and Follow up	All PIC grantees are required to submit a mid-year and final report. PIC Grants may be up to two years in duration.



Grant Program Policy Update

East Multnomah Soil and Water Conservation District

3/27/2023

Executive Summary

This document outlines updates recommended to the policy framework for implementation of EMSWCD Grant Programs. This is an update to policies previously adopted by the Board (primarily in 2015 and 2016). The purpose of reviewing these policies is to distinguish Board level policy direction and decisions from administrative decisions that can be made at the staff level. It additionally includes some history of some of the EMSWCD grant programs, and how Staff will keep the Board updated about administrative changes over time. **At its April 3, 2023, meeting, The EMSWCD Board will be asked to decide on whether to approve the updated policy framework recommended by staff in this document. Additionally, staff will provide more detailed review of updates to the individual Grant Programs.**

History and Need for Policy Review

The Board of Directors has adopted policies for each of the district's grant programs and an overall grant program decision-making policy (Policy Section 3.2 Grants). Many of these policies are out of date, committees of the board may or may not be operational, and administrative tasks are often included in the Board-adopted policies creating inefficiencies in program administration. The Board also recently approved a new grant program which needs to be incorporated into Policy Section 3.2 Grants.

Currently, Policy Section [3.2 Grants](#) includes the following:

- 3.2.1 – Grant Disclosure and Avoidance of Bias
- 3.2.2 – Grant Program Decision-making
- 3.2.3 – Partners in Conservation (PIC) Grant Process and Criteria (*under development*)
- 3.2.4 – Strategic Conservation Investment (SCI) Grants
- 3.2.5 – Cooperative Landowner Incentive Program (CLIP) Grant Guidelines and Process
- 3.2.6 – Small Project and Community Event (SPACE) Grant Process

Since existing policies were adopted, many administrative and other changes have been made through Board action or budget appropriations, and/or when the Board approves administrative changes to individual grant programs recommended by staff. At the Feb. 6, 2023, meeting, the Board of Directors approved a new grant program, Equity Focused Strategic Opportunity Grants. These grants will help advance EMSWCD's strategic goals by addressing economic and environmental disparities in areas such as access to land, access to nature, environmental education, or environmental health, and where barriers to current funding programs exist.



Updates to Policy Section 3.2 Grants

Policy Section 3.2 Grants is due for review and updating. See below for recommendations for needed updates and additions to the grant-making policies at EMSWCD.

3.2.1 – Grant Disclosure and Avoidance of Bias – no updates.

3.2.2 – Grant Program Decision-making – **update recommended.**

3.2.3 – Partners in Conservation (PIC) Grant Process and Criteria (**update for 2024 PIC Grants**).

3.2.4 – Strategic Conservation Investment (SCI) Grants – **remove – this program not being funded.**

3.2.5 – Cooperative Landowner Incentive Program (CLIP) Grant Guidelines and Process – **update recommended.**

3.2.6 – Small Project and Community Event (SPACE) Grant Process – **update recommended.**

3.2.7 – Equity Focused Strategic Opportunity Grant Process – **add to Policy Section 3.2.**

Grant Program Decision-Making Processes – Policy Section 3.2.2

The major change recommended to the Policy Section 3.2 is in the grant program decision-making process (Policy 3.2.2). This section describes roles and responsibilities in recommending and approving grant awards. Currently, some grant programs use a staff-only review process; other grant programs have required a committee of the Board. Partners in Conservation grants, the district's largest grant program, uses a [Board-appointed Grant Review Committee](#) made up of community members with diverse professional and personal experience and expertise to review and rank applications recommended to the Board for funding.

Updates to Policy Section 3.2.2 would include some changes to individual grant programs, including updating the review process and decision-making roles of staff and Board for some grant programs. These recommended changes are noted in the attached roles and responsibilities chart.

Updates to CLIP and SPACE Grant Programs

Additionally, staff is recommending updates to Policy 3.2.5 – Cooperative Landowner Incentive Program (CLIP) Grant Guidelines and Process and 3.2.6 – Small Project and Community Event (SPACE) Grant Process. Current policies for these two Grant Programs include very detailed administrative tasks and timelines not typically found in Board level policies which will be removed from the policy section. Moving details about how programs are administered out of Policy Section 3.2 provides more flexibility for staff to make changes without being out of compliance or requiring Board action for every process or administrative change.



Grant Program Policy Update

East Multnomah Soil and Water Conservation District

3/27/2023

Board Updates and Accountability

EMSWCD's Executive Director is responsible for informing the Board of funding awards not directly approved by the Board of Directors. The Executive Director reports on grant program awards and significant milestones achieved in quarterly or annual updates to the Board. As part of this policy update, the Board would be authorizing the Executive Director to approve staff funding recommendations for SPACE, CLIP and the new Equity-Focused Strategic Opportunities Grants (EFSOG) up to the directors' contracting authority, which is currently set at \$50,000.

Next Steps

1. Board approval (with or without revisions) of the staff-recommended changes to roles and responsibilities described in the Grant Program Decision-Making Policy Section 3.2.2.
2. Board approval of updates to the individual grant programs.
3. Once all the policy changes and review are complete, staff will update materials and information for the public including the EMSWCD website and other resources about each grant program.

Memo: Special District Grant Accessibility Act (HR 525/S. 4673)

To: EMSWCD Board of Directors

From: Kelley Beamer, Executive Director

August 23, 2024

Issue background:

The Special District Grant Accessibility Act (SDGAA), also known as H.R. 7525 or S. 4673, is a bipartisan bill that would help special districts access federal funding for community services. The bill defines special districts as political subdivisions of a state with specific boundaries and budgetary autonomy. **It requires federal agencies to recognize special districts as local governments for the purposes of federal grants and financial assistance.** If passed, the bill would establish the first formal definition of a special district in federal law.

The legislation was prompted because special districts were omitted in COVID-19 era legislation that provided financial assistance directly to local governments (CARES ACT and ARPA). There are more than 1,000 special districts in Oregon that provide community programs and infrastructure. EMSWCD has yet to access federal funding but hopes to scale up our work through federal grants in the coming years.

Status:

On May 6, 2024 the bill passed the full House of representatives. It passed out of the Senate Committee on Homeland Security and Government Affairs on July 31st by a vote of 10-1.

Requested action:

Approve a motion that EMSWCD supports the e bipartisan Special District Grant Accessibility Act (SDGAA; S. 4673/H.R. 7525). The motion approves Kelley Beamer an authorizing district official.

EMSWCD has the opportunity to lend our voice to the collective effort of special districts across the country that support this legislation. This motion would allow our District to join Special District Association of Oregon and the National Special Districts Coalition in supporting the bill.

9/4/2024

[illegible]



Big Creek Farm Property Lot Line Adjustment Authorization
East Multnomah Soil and Water Conservation District

9/4/2024

BEFORE THE BOARD OF THE EAST MULTNOMAH SOIL AND WATER CONSERVATION
DISTRICT FOR THE PURPOSE OF DISPOSING AND ACQUIRING REAL PROPERTY INTERESTS
WITHIN THE DISTRICT BOUNDARY

RESOLUTION NO. 2024-09-02

Whereas the East Multnomah Soil and Water Conservation District (EMSWCD) has the authority to acquire and dispose of real property pursuant to ORS 568.550(l)(e);

Whereas the EMSWCD Board of Directors reviewed at their meeting of September 4, 2024 the terms and conditions of the proposed acquisition and disposition of a portion of a fee interest in property EMSWCD currently owns located at 36410 SE Gordon Creek Road, Corbett (the "Property");

Whereas the Property is located within the EMSWCD jurisdictional boundary;

Whereas the proposed lot line adjustment would serve the public interest by securing access to lands historically in agricultural use;

Now therefore, be it resolved that the EMSWCD Board of Directors hereby:

1. Concludes that the swap of land proposed under the lot line adjustment will further the public interest.
2. Authorizes and directs the EMSWCD Executive Director or their designee to affect the lot line adjustment of the Property and to sign all necessary documents on behalf of the EMSWCD at closing.

Adopted by the EMSWCD Board of Directors this Fourth day of September 2024.

Signed: Jasmine Zimmer-Stucky, Board Chair

As Witness: Kelley Beamer,
Executive Director

12:55 PM
08/22/24
Accrual Basis

EMSWCD

Balance Sheet Prev Year Comparison

As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · Beneficial checking	157,447.73	92,028.33	65,419.40	71.09%
1010 · LGIP savings acct #1	13,214,929.83	11,803,578.08	1,411,351.75	11.96%
Total Checking/Savings	13,372,377.56	11,895,606.41	1,476,771.15	12.41%
Accounts Receivable				
1200 · Accounts Receivable				
1205 · Property Taxes Receiveable	148,323.46	148,323.46	0.00	0.0%
1200 · Accounts Receivable - Other	6,539.94	24,812.88	-18,272.94	-73.64%
Total 1200 · Accounts Receivable	154,863.40	173,136.34	-18,272.94	-10.55%
Total Accounts Receivable	154,863.40	173,136.34	-18,272.94	-10.55%
Other Current Assets				
1300 · Prepaid Expense	4,646.28	772.50	3,873.78	501.46%
Total Other Current Assets	4,646.28	772.50	3,873.78	501.46%
Total Current Assets	13,531,887.24	12,069,515.25	1,462,371.99	12.12%
Fixed Assets				
1500 · Fixed Assets				
1501 · Fixed Assets Cost	377,614.09	377,614.09	0.00	0.0%
1502 · Accumulated Depreciation	-309,669.71	-309,669.71	0.00	0.0%
Total 1500 · Fixed Assets	67,944.38	67,944.38	0.00	0.0%
1600 · Building				
1601 · Building Cost	494,516.42	494,516.42	0.00	0.0%
1602 · Accum Depreciation Building	-257,940.95	-257,940.95	0.00	0.0%
1605 · Building/Capital Improvements	1,347,992.66	1,347,992.66	0.00	0.0%
1606 · Accum Depreciation Improvements	-375,729.42	-375,729.42	0.00	0.0%
Total 1600 · Building	1,208,838.71	1,208,838.71	0.00	0.0%
1700 · Land	5,176,712.47	5,176,712.47	0.00	0.0%
Total Fixed Assets	6,453,495.56	6,453,495.56	0.00	0.0%
TOTAL ASSETS	19,985,382.80	18,523,010.81	1,462,371.99	7.9%

12:55 PM
08/22/24
Accrual Basis

EMSWCD Balance Sheet Prev Year Comparison As of June 30, 2024

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	343,991.59	156,521.81	187,469.78	119.77%
Total Accounts Payable	343,991.59	156,521.81	187,469.78	119.77%
Credit Cards				
2050 · Beneficial Credit Cards				
2066 · Visa - KB - 9408	889.70	0.00	889.70	100.0%
2052 · VISA - JD - 0960	321.76	1,362.01	-1,040.25	-76.38%
2053 · VISA - KS - 0994	1,046.89	1,999.43	-952.54	-47.64%
2054 · Visa - RS - 2818	4,044.95	3,974.65	70.30	1.77%
2058 · Visa - SW - 1901	1,891.62	682.84	1,208.78	177.02%
2061 · Visa - NH - 4046	0.00	669.92	-669.92	-100.0%
2062 · Visa - SS - 8195	689.51	1,264.94	-575.43	-45.49%
2063 · Visa - CA - 5240	470.28	234.15	236.13	100.85%
2064 · Visa - JW - 5687	124.09	18.75	105.34	561.81%
2065 · Visa - HK - 6313	693.02	0.00	693.02	100.0%
Total 2050 · Beneficial Credit Cards	10,171.82	10,206.69	-34.87	-0.34%
Total Credit Cards	10,171.82	10,206.69	-34.87	-0.34%
Other Current Liabilities				
2105 · FSA Liabilities	189.35	0.00	189.35	100.0%
2400 · Security Deposits Returnable	0.00	2,700.00	-2,700.00	-100.0%
2100 · Payroll Liabilities	62,612.63	0.00	62,612.63	100.0%
2150 · Accrued Compensated Absences	148,190.94	148,190.94	0.00	0.0%
Total Other Current Liabilities	210,992.92	150,890.94	60,101.98	39.83%
Total Current Liabilities	565,156.33	317,619.44	247,536.89	77.94%
Total Liabilities	565,156.33	317,619.44	247,536.89	77.94%
Equity				
3900 · Retained Earnings-Unrestricted	11,397,263.24	11,638,303.78	-241,040.54	-2.07%
3950 · Board Designated Restrictions				
3951 · Land Conservation Fund	6,289,316.81	6,289,316.81	0.00	0.0%
3952 · Projects & Cost Share	518,811.32	518,811.32	0.00	0.0%
Total 3950 · Board Designated Restrictions	6,808,128.13	6,808,128.13	0.00	0.0%
Net Income	1,214,835.10	-241,040.54	1,455,875.64	604.0%
Total Equity	19,420,226.47	18,205,391.37	1,214,835.10	6.67%
TOTAL LIABILITIES & EQUITY	19,985,382.80	18,523,010.81	1,462,371.99	7.9%

EMSWCD
EMSWCD September 2024 Board of Directors Meeting Packet Item 10a

Profit & Loss Budget Performance

July 2023 through June 2024

	Jul '23 - Jun 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income					
4000 · Income					
4100 · EMSWCD prop'ty tax	6,137,074.31	5,720,418.00	416,656.31	107.28%	5,720,418.00
4400 · Event Income					
4410 · Workshop Fees	262.51				
4420 · Native Plant Sale	49,912.00	50,000.00	-88.00	99.82%	50,000.00
Total 4400 · Event Income	50,174.51	50,000.00	174.51	100.35%	50,000.00
4500 · Interest	677,670.14	335,000.00	342,670.14	202.29%	335,000.00
4600 · Grants					
4610 · Federal	46,518.91	251,974.00	-205,455.09	18.46%	251,974.00
4620 · State	96,604.00	96,594.00	10.00	100.01%	96,594.00
4650 · City	47,070.04	50,000.00	-2,929.96	94.14%	50,000.00
4660 · Other	0.00	25,000.00	-25,000.00	0.0%	25,000.00
Total 4600 · Grants	190,192.95	423,568.00	-233,375.05	44.9%	423,568.00
4700 · Sale of Real Property	762,390.42				
4800 · Rental Income	37,357.88	28,000.00	9,357.88	133.42%	28,000.00
4900 · Misc Income					
4910 · Refunds/Rebates/Reimbsmnts	71,867.00	13,000.00	58,867.00	552.82%	13,000.00
4990 · Uncategorized Income	2.00				
4900 · Misc Income - Other	0.00	10,000.00	-10,000.00	0.0%	10,000.00
Total 4900 · Misc Income	71,869.00	23,000.00	48,869.00	312.47%	23,000.00
Total 4000 · Income	7,926,729.21	6,579,986.00	1,346,743.21	120.47%	6,579,986.00
Total Income	7,926,729.21	6,579,986.00	1,346,743.21	120.47%	6,579,986.00
Gross Profit	7,926,729.21	6,579,986.00	1,346,743.21	120.47%	6,579,986.00
Expense					
5000 · Payroll Expenses					
5100 · Salaries & Wages	2,058,517.05	2,221,887.00	-163,369.95	92.65%	2,221,887.00
5200 · Payroll Taxes	200,394.63	215,000.00	-14,605.37	93.21%	215,000.00
5300 · Wkrs Comp Insurance	10,840.18	27,670.00	-16,829.82	39.18%	27,670.00
5400 · Emp Benefits	436,880.64	509,130.00	-72,249.36	85.81%	509,130.00
5900 · Temporary Help	0.00	22,500.00	-22,500.00	0.0%	22,500.00
Total 5000 · Payroll Expenses	2,706,632.50	2,996,187.00	-289,554.50	90.34%	2,996,187.00
6000 · Professional Services					
6005 · Contracted Bkkpr/Acctant	24,000.00	24,000.00	0.00	100.0%	24,000.00
6010 · Contracted Audit Services	8,000.00	8,000.00	0.00	100.0%	8,000.00
6020 · Contracted Attorney	22,659.27	190,000.00	-167,340.73	11.93%	190,000.00
6050 · Contracted Services	1,085,779.58	1,632,939.00	-547,159.42	66.49%	1,632,939.00
6065 · Contracted IT Support	19,956.00	33,000.00	-13,044.00	60.47%	33,000.00
Total 6000 · Professional Services	1,160,394.85	1,887,939.00	-727,544.15	61.46%	1,887,939.00
6100 · Admin					
6110 · Audit Filing Fee	300.00	300.00	0.00	100.0%	300.00
6120 · Bank Charges	4,123.01	2,875.00	1,248.01	143.41%	2,875.00
6130 · Bulk Mail Permit Renewal	320.00	300.00	20.00	106.67%	300.00
6135 · Legal Notice	3,682.72	4,700.00	-1,017.28	78.36%	4,700.00
6140 · Payroll Svcs	755.75	750.00	5.75	100.77%	750.00
6150 · Licenses & Fees	18,789.03	11,115.00	7,674.03	169.04%	11,115.00
6160 · Taxes	2,812.07	8,363.00	-5,550.93	33.63%	8,363.00
Total 6100 · Admin	30,782.58	28,403.00	2,379.58	108.38%	28,403.00
7100 · Occupancy					
7110 · Utilities	19,119.48	23,508.00	-4,388.52	81.33%	23,508.00
7120 · Telecommunications	27,191.21	31,782.00	-4,590.79	85.56%	31,782.00
7130 · Repairs/Maintenance	53,798.61	52,050.00	1,748.61	103.36%	52,050.00
Total 7100 · Occupancy	100,109.30	107,340.00	-7,230.70	93.26%	107,340.00

Profit & Loss Budget Performance

July 2023 through June 2024

	Jul '23 - Jun 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
7500 · Insurance					
7505 · General Liability Insurance	16,004.00	16,500.00	-496.00	96.99%	16,500.00
7510 · Property Insurance	6,675.00	9,000.00	-2,325.00	74.17%	9,000.00
7515 · D & O Anti Crime	283.00	550.00	-267.00	51.46%	550.00
7540 · Vehicle insurance	2,753.00	2,600.00	153.00	105.89%	2,600.00
Total 7500 · Insurance	25,715.00	28,650.00	-2,935.00	89.76%	28,650.00
8100 · Office Expenses					
8110 · Office Supplies	5,398.30	11,450.00	-6,051.70	47.15%	11,450.00
8115 · Postage, Delivery	3,699.96	9,820.00	-6,120.04	37.68%	9,820.00
8120 · Printing, Copying	19,083.27	21,300.00	-2,216.73	89.59%	21,300.00
8130 · Furnishings & Equipment	24,931.17	20,450.00	4,481.17	121.91%	20,450.00
Total 8100 · Office Expenses	53,112.70	63,020.00	-9,907.30	84.28%	63,020.00
8200 · Production					
8210 · Advertising	6,200.21	12,990.00	-6,789.79	47.73%	12,990.00
8230 · Signage, Banners, Displays	0.00	9,900.00	-9,900.00	0.0%	9,900.00
8250 · Public Relations Promo & Events	21,789.06	46,750.00	-24,960.94	46.61%	46,750.00
Total 8200 · Production	27,989.27	69,640.00	-41,650.73	40.19%	69,640.00
8500 · Programs & Projects					
8505 · Dues	30,147.00	15,525.00	14,622.00	194.18%	15,525.00
8506 · Subscriptions	69,887.24	79,233.00	-9,345.76	88.21%	79,233.00
8510 · Contracts w/ Partners/Lndownrs	73,096.16	250,000.00	-176,903.84	29.24%	250,000.00
8520 · Grants to Others	1,256,285.88	1,707,000.00	-450,714.12	73.6%	1,707,000.00
8530 · Program Supplies	58,781.20	63,775.00	-4,993.80	92.17%	63,775.00
8540 · Plants & Materials	48,917.05	75,000.00	-26,082.95	65.22%	75,000.00
8560 · Space Rental	3,068.61	3,142.00	-73.39	97.66%	3,142.00
8570 · Equip Rental	9,096.03	12,960.00	-3,863.97	70.19%	12,960.00
8580 · Vehicles Rent/Lease	288.63	8,500.00	-8,211.37	3.4%	8,500.00
Total 8500 · Programs & Projects	1,549,567.80	2,215,135.00	-665,567.20	69.95%	2,215,135.00
8600 · Training					
8610 · Training/Development Staff	15,036.94	25,550.00	-10,513.06	58.85%	25,550.00
8620 · Training/Development Board	3,300.00	5,000.00	-1,700.00	66.0%	5,000.00
Total 8600 · Training	18,336.94	30,550.00	-12,213.06	60.02%	30,550.00
8700 · Travel					
8730 · Out of Town Travel- Staff	14,480.03	14,780.00	-299.97	97.97%	14,780.00
8740 · Out of Town Travel - Board	1,187.82	4,500.00	-3,312.18	26.4%	4,500.00
8750 · Local Mlg, Pkg, Bus - Staff	5,672.26	12,550.00	-6,877.74	45.2%	12,550.00
8760 · Local Mlg, Pkg, Bus - Board	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 8700 · Travel	21,340.11	32,830.00	-11,489.89	65.0%	32,830.00
8800 · Volunteers & Staff					
8810 · Volunteer & Staff Recog	23,033.61	70,900.00	-47,866.39	32.49%	70,900.00
8820 · Vol & Staff Refreshments	11,663.12	14,360.00	-2,696.88	81.22%	14,360.00
Total 8800 · Volunteers & Staff	34,696.73	85,260.00	-50,563.27	40.7%	85,260.00
8900 · Misc Expenses	1,600.00	0.00	1,600.00	100.0%	0.00
9000 · Capital Outlay					
9010 · Office/Field Equipment	192,232.74	38,000.00	154,232.74	505.88%	38,000.00
9030 · Improvements On Real Property	127,773.56	447,000.00	-319,226.44	28.59%	447,000.00
9040 · Purchase of Real Property	661,610.03	6,935,154.00	-6,273,543.97	9.54%	6,935,154.00
Total 9000 · Capital Outlay	981,616.33	7,420,154.00	-6,438,537.67	13.23%	7,420,154.00
Total Expense	6,711,894.11	14,965,108.00	-8,253,213.89	44.85%	14,965,108.00
Net Ordinary Income	1,214,835.10	-8,385,122.00	9,599,957.10	-14.49%	-8,385,122.00
Net Income	1,214,835.10	-8,385,122.00	9,599,957.10	-14.49%	-8,385,122.00

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Accrual Basis

EMSWCD
Profit & Loss by Class
July 2023 through June 2024

	General Fund					Special Funds		TOTAL
	Finance & Operations	Rural Lands	Urban Lands	Community Outreach & Engagement	HIP	Grants Fund	Land Conservation Fund	
Ordinary Income/Expense								
Income								
4000 · Income	6,353,690.46	905,514.41	50,762.46	0.00	75,442.38	112,492.33	428,827.17	7,926,729.21
Total Income	6,353,690.46	905,514.41	50,762.46	0.00	75,442.38	112,492.33	428,827.17	7,926,729.21
Gross Profit	6,353,690.46	905,514.41	50,762.46	0.00	75,442.38	112,492.33	428,827.17	7,926,729.21
Expense								
5000 · Payroll Expenses	820,085.26	718,662.24	466,911.05	416,081.08	284,892.87	0.00	0.00	2,706,632.50
6000 · Professional Services	246,798.54	613,775.56	134,356.25	72,029.75	93,434.75	0.00	0.00	1,160,394.85
6100 · Admin	16,183.61	3,765.08	1,962.11	119.50	8,752.28	0.00	0.00	30,782.58
7100 · Occupancy	34,181.70	11,602.67	2,504.72	2,035.20	49,785.01	0.00	0.00	100,109.30
7500 · Insurance	25,715.00	0.00	0.00	0.00	0.00	0.00	0.00	25,715.00
8100 · Office Expenses	22,176.04	8,261.28	19,111.06	1,383.44	2,180.88	0.00	0.00	53,112.70
8200 · Production	11,598.42	99.00	10,346.39	2,586.13	3,359.33	0.00	0.00	27,989.27
8500 · Programs & Projects	69,000.62	59,316.08	32,004.39	9,185.29	50,679.38	1,329,382.04	0.00	1,549,567.80
8600 · Training	9,288.92	5,025.58	1,832.62	1,075.87	1,113.95	0.00	0.00	18,336.94
8700 · Travel	5,021.85	6,738.19	2,846.31	5,260.06	1,473.70	0.00	0.00	21,340.11
8800 · Volunteers & Staff	24,866.57	3,608.38	1,209.91	2,048.51	2,963.36	0.00	0.00	34,696.73
8900 · Misc Expenses	0.00	1,600.00	0.00	0.00	0.00	0.00	0.00	1,600.00
9000 · Capital Outlay	161,769.56	0.00	0.00	0.00	158,236.74	0.00	661,610.03	981,616.33
Total Expense	1,446,686.09	1,432,454.06	673,084.81	511,804.83	656,872.25	1,329,382.04	661,610.03	6,711,894.11
Net Ordinary Income	4,907,004.37	-526,939.65	-622,322.35	-511,804.83	-581,429.87	-1,216,889.71	-232,782.86	1,214,835.10
Net Income	4,907,004.37	-526,939.65	-622,322.35	-511,804.83	-581,429.87	-1,216,889.71	-232,782.86	1,214,835.10
Annual Appropriation by Program	\$1,607,736	\$1,857,985	\$920,800	\$635,315	\$901,118	\$1,932,000	\$7,085,154	
Percent of Fiscal Year Passed	100%	100%	100%	100%	100%	100%	100%	
Percentage of Appropriation Spent	90%	77%	73%	81%	73%	69%	9%	
Unspent (Unaudited)	\$161,049.91	\$425,530.94	\$247,715.19	\$123,510.17	\$244,245.75	\$602,617.96	\$6,423,543.97	
Total General Fund Unspent	\$1,202,051.96							

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EMSWCD

Balance Sheet Prev Year Comparison

As of July 31, 2024

	Jul 31, 24	Jul 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · Beneficial checking	75,886.49	109,116.56	-33,230.07	-30.45%
1010 · LGIP savings acct #1	12,263,745.45	11,326,003.94	937,741.51	8.28%
Total Checking/Savings	12,339,631.94	11,435,120.50	904,511.44	7.91%
Accounts Receivable				
1200 · Accounts Receivable				
1205 · Property Taxes Receiveable	148,323.46	148,323.46	0.00	0.0%
1200 · Accounts Receivable - Other	7,139.94	21,332.92	-14,192.98	-66.53%
Total 1200 · Accounts Receivable	155,463.40	169,656.38	-14,192.98	-8.37%
Total Accounts Receivable	155,463.40	169,656.38	-14,192.98	-8.37%
Other Current Assets				
1300 · Prepaid Expense	4,646.28	734.93	3,911.35	532.21%
1499 · Undeposited Funds	0.00	3,479.96	-3,479.96	-100.0%
Total Other Current Assets	4,646.28	4,214.89	431.39	10.24%
Total Current Assets	12,499,741.62	11,608,991.77	890,749.85	7.67%
Fixed Assets				
1500 · Fixed Assets				
1501 · Fixed Assets Cost	377,614.09	377,614.09	0.00	0.0%
1502 · Accumulated Depreciation	-309,669.71	-309,669.71	0.00	0.0%
Total 1500 · Fixed Assets	67,944.38	67,944.38	0.00	0.0%
1600 · Building				
1601 · Building Cost	494,516.42	494,516.42	0.00	0.0%
1602 · Accum Depreciation Building	-257,940.95	-257,940.95	0.00	0.0%
1605 · Building/Capital Improvements	1,347,992.66	1,347,992.66	0.00	0.0%
1606 · Accum Depreciation Improvements	-375,729.42	-375,729.42	0.00	0.0%
Total 1600 · Building	1,208,838.71	1,208,838.71	0.00	0.0%
1700 · Land	5,176,712.47	5,176,712.47	0.00	0.0%
Total Fixed Assets	6,453,495.56	6,453,495.56	0.00	0.0%
TOTAL ASSETS	18,953,237.18	18,062,487.33	890,749.85	4.93%

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Accrual Basis

EMSWCD

Balance Sheet Prev Year Comparison

As of July 31, 2024

	Jul 31, 24	Jul 31, 23	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	76,815.97	69,902.91	6,913.06	9.89%
Total Accounts Payable	76,815.97	69,902.91	6,913.06	9.89%
Credit Cards				
2050 · Beneficial Credit Cards				
2066 · Visa - KB - 9408	958.35	0.00	958.35	100.0%
2052 · VISA - JD - 0960	2,386.91	388.55	1,998.36	514.31%
2053 · VISA - KS - 0994	3,609.25	3,077.03	532.22	17.3%
2054 · Visa - RS - 2818	1,377.93	2,013.98	-636.05	-31.58%
2058 · Visa - SW - 1901	1,533.84	1,060.84	473.00	44.59%
2061 · Visa - NH - 4046	0.00	151.63	-151.63	-100.0%
2062 · Visa - SS - 8195	1,244.90	1,384.26	-139.36	-10.07%
2063 · Visa - CA - 5240	459.82	586.60	-126.78	-21.61%
2064 · Visa - JW - 5687	15.00	52.32	-37.32	-71.33%
2065 · Visa - HK - 6313	922.83	14.58	908.25	6,229.42%
Total 2050 · Beneficial Credit Cards	12,508.83	8,729.79	3,779.04	43.29%
Total Credit Cards	12,508.83	8,729.79	3,779.04	43.29%
Other Current Liabilities				
2105 · FSA Liabilities	189.35	-83.33	272.68	327.23%
2400 · Security Deposits Returnable	0.00	2,700.00	-2,700.00	-100.0%
2100 · Payroll Liabilities	1,357.67	0.00	1,357.67	100.0%
2110 · Direct Deposit Liabilities	0.00	-480.35	480.35	100.0%
2150 · Accrued Compensated Absences	148,190.94	148,190.94	0.00	0.0%
Total Other Current Liabilities	149,737.96	150,327.26	-589.30	-0.39%
Total Current Liabilities	239,062.76	228,959.96	10,102.80	4.41%
Total Liabilities	239,062.76	228,959.96	10,102.80	4.41%
Equity				
3900 · Retained Earnings-Unrestricted	12,612,098.34	11,397,263.24	1,214,835.10	10.66%
3950 · Board Designated Restrictions				
3951 · Land Conservation Fund	6,289,316.81	6,289,316.81	0.00	0.0%
3952 · Projects & Cost Share	518,811.32	518,811.32	0.00	0.0%
Total 3950 · Board Designated Restrictions	6,808,128.13	6,808,128.13	0.00	0.0%
Net Income	-706,052.05	-371,864.00	-334,188.05	-89.87%
Total Equity	18,714,174.42	17,833,527.37	880,647.05	4.94%
TOTAL LIABILITIES & EQUITY	18,953,237.18	18,062,487.33	890,749.85	4.93%

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Accrual Basis

EMSWCD Profit & Loss Budget Performance July 2024 through June 2025

	Jul '24 - Jun 25	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income					
4000 · Income					
4100 · EMSWCD prop'ty tax	18,954.90	6,279,272.00	-6,260,317.10	0.3%	6,279,272.00
4400 · Event Income					
4420 · Native Plant Sale	0.00	50,000.00	-50,000.00	0.0%	50,000.00
Total 4400 · Event Income	0.00	50,000.00	-50,000.00	0.0%	50,000.00
4500 · Interest	58,131.76	510,000.00	-451,868.24	11.4%	510,000.00
4600 · Grants					
4610 · Federal	0.00	120,000.00	-120,000.00	0.0%	120,000.00
4620 · State	0.00	96,594.00	-96,594.00	0.0%	96,594.00
4660 · Other	0.00	25,000.00	-25,000.00	0.0%	25,000.00
Total 4600 · Grants	0.00	241,594.00	-241,594.00	0.0%	241,594.00
4800 · Rental Income	3,000.00	26,472.00	-23,472.00	11.33%	26,472.00
4900 · Misc Income					
4910 · Refunds/Rebates/Reimbsmnts	14,197.84	34,785.00	-20,587.16	40.82%	34,785.00
Total 4900 · Misc Income	14,197.84	34,785.00	-20,587.16	40.82%	34,785.00
Total 4000 · Income	94,284.50	7,142,123.00	-7,047,838.50	1.32%	7,142,123.00
Total Income	94,284.50	7,142,123.00	-7,047,838.50	1.32%	7,142,123.00
Gross Profit	94,284.50	7,142,123.00	-7,047,838.50	1.32%	7,142,123.00
Expense					
5000 · Payroll Expenses					
5100 · Salaries & Wages	179,812.17	2,322,100.00	-2,142,287.83	7.74%	2,322,100.00
5200 · Payroll Taxes	17,445.04	228,000.00	-210,554.96	7.65%	228,000.00
5300 · Wkrs Comp Insurance	11,814.91	27,050.00	-15,235.09	43.68%	27,050.00
5400 · Emp Benefits	41,711.12	596,180.00	-554,468.88	7.0%	596,180.00
Total 5000 · Payroll Expenses	250,783.24	3,173,330.00	-2,922,546.76	7.9%	3,173,330.00
6000 · Professional Services					
6005 · Contracted Bkkpr/Acctant	2,000.00	24,000.00	-22,000.00	8.33%	24,000.00
6010 · Contracted Audit Services	0.00	8,500.00	-8,500.00	0.0%	8,500.00
6020 · Contracted Attorney	1,127.50	185,000.00	-183,872.50	0.61%	185,000.00
6050 · Contracted Services	34,852.60	1,601,245.00	-1,566,392.40	2.18%	1,601,245.00
6065 · Contracted IT Support	3,310.00	25,800.00	-22,490.00	12.83%	25,800.00
Total 6000 · Professional Services	41,290.10	1,844,545.00	-1,803,254.90	2.24%	1,844,545.00
6100 · Admin					
6110 · Audit Filing Fee	0.00	300.00	-300.00	0.0%	300.00
6120 · Bank Charges	207.15	3,075.00	-2,867.85	6.74%	3,075.00
6130 · Bulk Mail Permit Renewal	0.00	350.00	-350.00	0.0%	350.00
6135 · Legal Notice	1,017.74	4,700.00	-3,682.26	21.65%	4,700.00
6140 · Payroll Svcs	87.00	750.00	-663.00	11.6%	750.00
6150 · Licenses & Fees	1,889.34	13,090.00	-11,200.66	14.43%	13,090.00
6160 · Taxes	0.00	8,400.00	-8,400.00	0.0%	8,400.00
Total 6100 · Admin	3,201.23	30,665.00	-27,463.77	10.44%	30,665.00
7100 · Occupancy					
7110 · Utilities	1,348.37	23,700.00	-22,351.63	5.69%	23,700.00
7120 · Telecommunications	4,732.59	30,752.00	-26,019.41	15.39%	30,752.00
7130 · Repairs/Maintenance	2,728.06	44,750.00	-42,021.94	6.1%	44,750.00
Total 7100 · Occupancy	8,809.02	99,202.00	-90,392.98	8.88%	99,202.00
7500 · Insurance					
7505 · General Liability Insurance	0.00	17,000.00	-17,000.00	0.0%	17,000.00
7510 · Property Insurance	0.00	8,000.00	-8,000.00	0.0%	8,000.00

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Accrual Basis

EMSWCD Profit & Loss Budget Performance July 2024 through June 2025

	Jul '24 - Jun 25	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
7515 · D & O Anti Crime	0.00	550.00	-550.00	0.0%	550.00
7540 · Vehicle insurance	0.00	2,750.00	-2,750.00	0.0%	2,750.00
Total 7500 · Insurance	0.00	28,300.00	-28,300.00	0.0%	28,300.00
8100 · Office Expenses					
8110 · Office Supplies	219.25	11,250.00	-11,030.75	1.95%	11,250.00
8115 · Postage, Delivery	0.00	11,370.00	-11,370.00	0.0%	11,370.00
8120 · Printing, Copying	216.06	23,300.00	-23,083.94	0.93%	23,300.00
8130 · Furnishings & Equipment	339.98	19,050.00	-18,710.02	1.79%	19,050.00
Total 8100 · Office Expenses	775.29	64,970.00	-64,194.71	1.19%	64,970.00
8200 · Production					
8210 · Advertising	7,131.83	12,990.00	-5,858.17	54.9%	12,990.00
8230 · Signage, Banners, Displays	200.00	14,100.00	-13,900.00	1.42%	14,100.00
8250 · Public Relations Promo & Events	2,395.87	51,000.00	-48,604.13	4.7%	51,000.00
Total 8200 · Production	9,727.70	78,090.00	-68,362.30	12.46%	78,090.00
8500 · Programs & Projects					
8505 · Dues	675.00	21,125.00	-20,450.00	3.2%	21,125.00
8506 · Subscriptions	8,381.15	72,082.00	-63,700.85	11.63%	72,082.00
8510 · Contracts w/ Partners/Lndownrs	3,830.69	300,000.00	-296,169.31	1.28%	300,000.00
8520 · Grants to Others	30,380.99	2,287,000.00	-2,256,619.01	1.33%	2,287,000.00
8530 · Program Supplies	12,481.32	81,180.00	-68,698.68	15.38%	81,180.00
8540 · Plants & Materials	2,726.87	75,000.00	-72,273.13	3.64%	75,000.00
8560 · Space Rental	0.00	5,150.00	-5,150.00	0.0%	5,150.00
8570 · Equip Rental	0.00	17,920.00	-17,920.00	0.0%	17,920.00
8580 · Vehicles Rent/Lease	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 8500 · Programs & Projects	58,476.02	2,860,457.00	-2,801,980.98	2.04%	2,860,457.00
8600 · Training					
8610 · Training/Development Staff	707.65	28,800.00	-28,092.35	2.46%	28,800.00
8620 · Training/Development Board	0.00	5,000.00	-5,000.00	0.0%	5,000.00
Total 8600 · Training	707.65	33,800.00	-33,092.35	2.09%	33,800.00
8700 · Travel					
8730 · Out of Town Travel- Staff	753.42	16,230.00	-15,476.58	4.64%	16,230.00
8740 · Out of Town Travel - Board	0.00	4,000.00	-4,000.00	0.0%	4,000.00
8750 · Local Mlg, Pkg, Bus - Staff	367.61	10,550.00	-10,182.39	3.48%	10,550.00
8760 · Local Mlg, Pkg, Bus - Board	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 8700 · Travel	1,121.03	31,780.00	-30,658.97	3.53%	31,780.00
8800 · Volunteers & Staff					
8810 · Volunteer & Staff Recog	150.00	27,400.00	-27,250.00	0.55%	27,400.00
8820 · Vol & Staff Refreshments	894.39	17,860.00	-16,965.61	5.01%	17,860.00
Total 8800 · Volunteers & Staff	1,044.39	45,260.00	-44,215.61	2.31%	45,260.00
8900 · Misc Expenses	0.00	500.00	-500.00	0.0%	500.00
9000 · Capital Outlay					
9010 · Office/Field Equipment	0.00	20,000.00	-20,000.00	0.0%	20,000.00
9030 · Improvements On Real Property	0.00	411,000.00	-411,000.00	0.0%	411,000.00
9040 · Purchase of Real Property	448,215.00	8,201,707.00	-7,753,492.00	5.47%	8,201,707.00
Total 9000 · Capital Outlay	448,215.00	8,632,707.00	-8,184,492.00	5.19%	8,632,707.00
Total Expense	824,150.67	16,923,606.00	-16,099,455.33	4.87%	16,923,606.00
Net Ordinary Income	-729,866.17	-9,781,483.00	9,051,616.83	7.46%	-9,781,483.00
Net Income	-729,866.17	-9,781,483.00	9,051,616.83	7.46%	-9,781,483.00

EMSWCD
Profit & Loss by Class
July 2024

				General Fund			Special Funds		TOTAL		
				Finance & Operations	Rural Lands	Urban Lands	Community Outreach & Engagement	HIP		Grants Fund	Land Conservation Fund
Ordinary Income/Expense											
Income											
4000 · Income				34,628.50	0.00	0.00	0.00	1,200.00	19,185.31	37,470.69	92,484.50
Total Income				34,628.50	0.00	0.00	0.00	1,200.00	19,185.31	37,470.69	92,484.50
Gross Profit				34,628.50	0.00	0.00	0.00	1,200.00	19,185.31	37,470.69	92,484.50
Expense											
5000 · Payroll Expenses				69,922.70	74,863.57	36,320.41	42,108.91	27,567.65	0.00	0.00	250,783.24
6000 · Professional Services				7,058.57	20,283.18	0.00	0.00	9,154.25	0.00	0.00	36,496.00
6100 · Admin				1,459.89	15.00	1,702.52	23.82	0.00	0.00	0.00	3,201.23
7100 · Occupancy				3,155.92	2,051.46	208.96	858.95	1,070.69	0.00	0.00	7,345.98
8100 · Office Expenses				775.29	0.00	0.00	0.00	0.00	0.00	0.00	775.29
8200 · Production				0.00	600.00	0.00	205.99	6,750.70	0.00	0.00	7,556.69
8500 · Programs & Projects				746.08	3,725.11	1,626.70	0.00	6,670.34	29,333.33	0.00	42,101.56
8600 · Training				597.65	0.00	110.00	0.00	0.00	0.00	0.00	707.65
8700 · Travel				0.00	313.95	0.00	0.00	47.57	0.00	0.00	361.52
8800 · Volunteers & Staff				510.70	16.27	0.00	0.00	465.42	0.00	0.00	992.39
9000 · Capital Outlay				0.00	0.00	0.00	0.00	0.00	0.00	448,215.00	448,215.00
Total Expense				84,226.80	101,868.54	39,968.59	43,197.67	51,726.62	29,333.33	448,215.00	798,536.55
Net Ordinary Income				-49,598.30	-101,868.54	-39,968.59	-43,197.67	-50,526.62	-10,148.02	-410,744.31	-706,052.05
Net Income				-49,598.30	-101,868.54	-39,968.59	-43,197.67	-50,526.62	-10,148.02	-410,744.31	-706,052.05
Annual Appropriation by Program				\$1,524,760	\$1,983,747	\$949,300	\$674,595	\$912,497	\$2,202,000	\$8,651,707	
Percent of Fiscal Year Passed				8%	8%	8%	8%	8%	8%	8%	
Percentage of Appropriation Spent				6%	5%	4%	6%	6%	1%	5%	