

Board of Directors Meeting Agenda

East Multnomah Soil and Water Conservation District Monday, May 5, 2025, 6:00 – 8:00 PM

To be held at EMSWCD Office (5211 N Williams Ave. Portland, OR 97217) or Join online via GoToMeetings: https://meet.goto.com/EastMultSWCD/boardmeeting or call in: United States (toll free): +1 (571) 317-3116 Access Code: 578-282-301

AGENDA

	AGENDA AGENDA								
Item#	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet				
1	6:00 5 min	 Welcome and meeting called to order. Introductions Review/revise agenda Review previous action items Approve April 2025 Board Meeting Minutes 	Information/ Motion	Zimmer-Stucky	a) 4/7/2025 Board Meeting Minutes April Action Items				
2	6:05 5 min	Time reserved for public comment and introductions ¹	Information	Public	N/A				
	FINANCE AND OPERATIONS								
3	6:10 10 min	Monthly Financial Report: March 2025	port: Information Mitten		a) March 2025 Financial Report				
		DISTRICT	BUSINESS						
4	6:20 15 min	Monthly Leadership Team Updates	Information	Leadership Team	a) L-Team & E-Team Report				
5	6:35 10 min	Sandy River Watershed Council	Information	Roy Iwai	N/A				
6	6:45 15 min	6PPDq – Regional Work Group activities and potential actions	Information	Shearin/Roy Iwai	a) King County 6PPDq Video				
7	7:00 20 min	2025 Annual Native Plant Sale Recap	Information	Shearin	N/A				



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8	7:20 10 min	Annual Meeting Date Resolution	Discussion/ Motion	Zimmer-Stucky	a) Resolution 2025-05-02			
9	7:30 10 min	Personnel Committee Recommendations	Discussion/ Motion	Beamer/ Zimmer-Stucky	N/A			
10	7:40 10 min	Legislative Bills update	Information	Beamer	N/A			
		BOARD	BUSINESS					
11	7:50 5 min	Board Discussion • June Board Meeting Tour of Columbia River Correctional Facility & Lettuce Grow project	Information/ Discussion	Beamer/ Zimmer-Stucky	To Be Sent Separately			
	CLOSING ITEMS							
12	7:55 5 min	Announcements and remindersAction itemsAdjourn meeting	Information	Zimmer-Stucky	N/A			



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EMSWCD Board Members, Committees and Meeting Dates

		EMSWCD Board		EMSWCD Committees				
Members Positions		Officers	Budget	Land Legacy	Personnel			
Mary Columbo		Director - Zone 1	Treasurer	Х	Х	Х		
Laura Maste	rson	Director - Zone 2		Х	X	X		
Mike Guebe	rt	Director - Zone 3	Secretary	Х	X			
Ramona Del	Nies	Director - At-Large 1	Vice Chair	Х	X	Х		
Jasmine Zimmer-Stucky Director - At-Large 2		Director - At-Large 2	Chair	Х	X	Х		
Upcoming Schedule		Board	Budget	Land Legacy Committee	Personnel Committee			
		July	1		22	15		
		August	5					
		September	4		23			
	2024	October	7			х		
		November	4		Х			
FY24-25		December	2					
F124-25		January	16		27	20		
		February	3					
		March	3	3	24			
	2025	April	7	7		21		
		May	5	5	19			
		June	2					

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Meeting attendees requiring Americans with Disabilities Act accommodations should call (503) 222-7645 x 100 as soon as possible. To better serve you, five (5) business days prior to the event is preferred.

East Multnomah Soil and Water Conservation District Board of Directors FINAL Meeting Minutes

Monday, April 7, 2025

6:03pm- Call to Order

Zimmer-Stucky called to order the regular meeting of the EMSWCD Board of Directors at 6:03pm on Monday, April 7, 2025, at the EMSWCD Office in North Portland.

6:04pm- Introductions, Review/revise agenda, Review previous action items.

Zimmer-Stucky conducted introductions for the record. The following people were present:

<u>Board of Directors</u>: Jasmine Zimmer-Stucky (At-Large 2 Director, Chair), Ramona DeNies (At Large 1 Director, Vice-Chair), Mary Colombo (Zone 1 Director, Treasurer), Laura Masterson (Zone 2 Director) Mike Guebert (Zone 3 Director, Secretary)

<u>Staff:</u> Kelley Beamer (Executive Director), Kathy Shearin (Urban Land Program Supervisor), Dan Mitten (Chief of Finance & Operation), Matt Shipkey (Land Legacy Committee Program Manager), Asianna Fernandez (Executive Assistant), Heather Nelson Kent (Community Outreach & Engagement Program Supervisor), Rowan Steele (Headwaters Farm Manager)

<u>Guests:</u> Jim Carlson (public), Lauren Courter (public), Cassie Cohen (PHCC), Paul Willis (public), Joe Rossi (public)

<u>Changes to the agenda:</u> Postpone Agenda Item 8: Plant Sale update and replace with an OSU Extension update.

Previous Action Items:

- **Fernandez** to share Skipton's contact information with the Board and share the FY 25-26 draft budget information about the rapid response grant idea with Skipton. -done
- Beamer to send the Portland Tree Canopy analysis to Board. -done
- **Fernandez** to print a copy of the Board Handbook to keep handy during Board Meetings. -in progress
- Staff to review the Code of Conduct section, especially regarding grounds for arrest. -done
- Fernandez to work with the Board to reschedule the April Personnel Committee Meeting. -done
- Steele to update the Board with more details and numbers regarding the irrigation project at HWF. -done
- Fernandez to send the ED Evaluation Process document to the Board. -done
- **Fernandez** to add Alignment of ED review document with the Staff's document to the next Personnel Committee Meeting Agenda. -done

6:05pm- Review/Approve March 2025 Board Meeting Minutes:

Motion: DeNies moved to approve the March 3, 2025, Board Meeting Minutes. Masterson 2nd. Motion passed unanimously (5-0).

6:08pm- Public Comment:

Lauren Courter, Secretary of the Cattrall Community Planning Organization and the Pleasant Home Community Association: She has been involved in defending her community from the Portland Water Bureau filtration project since 2018. She expressed the community's gratitude for EMSWCD's support, and for the letter of support submitted in 2023. After the large amount of submitted evidence to the county regarding the \$2 billion mega industrial water treatment project's inability to meet any of the conditional use criteria laid by the county, the hearings officer ruled in favor of the city's development in a rural reserve area with high value agricultural soil at the headwaters of Johnson Creek. The primary

argument was that the project needed to be completed to save lives but overlooked that this project didn't meet criteria and could be completed elsewhere with less impact. Her community, 1000 Friends of Oregon, and the Oregon Association of Nurseries appealed the decision to the Land Use Board of Appeals, and LUBA remanded the Hearings officer's decision, citing a misinterpretation and incorrect analysis of the conditional use criteria will not adversely affect natural resources. LUBA determined that the hearings officer interpreted the natural resources condition too narrowly and wrongly defined natural resource impacts to be limited to the County's significant environmental concern overlays. LUBA took a broader approach to defining natural resources, including agricultural resources. Despite the appeal and pending decision, the city proceeded with the project, including the excavation of 1.25 million cubic yards of highvalue agricultural soil, pumping groundwater for 11 hours per day, which is about 1 million gallons per day into Johnson Creek, creating significant erosion, channelization, sedimentation, and changing the flow of the creek. They paved over property with surrounding wetlands and removed 300-400 mature coniferous and deciduous trees and associated habitat. With the remand, the City was ordered to stop work on February 14, 2025, until the hearings. If the office again rules in favor of the city, they will resume construction, regardless of any LUBA appeals. The community would love EMSWCD's continued support to defend these values, moving into the next land use hearing on April 16th.

Cassie Cohen, Director of Portland Harbor Community Coalition: PHCC is a group that works on elevating voices of communities disproportionately impacted by the Portland Harbor Superfund site, be doing robust cleanup for habitat restoration and greater public access to the river. PHCC applied for a PIC Grant collaboratively with Portland River Keeper, for mapping existing habitat and potential habitat inside the Portland harbor zone. The cleanup of superfund site is to kick off in a couple years, for a total of 13+ years of cleanup, and they've been connecting Yakama nation fishery staff with EMSWCD with an interest in acquiring land along the river for habitat restoration, even in the industrial zones. There's one site open right now, and they're tracking other sites.

Jim Carlson, former EMSWCD Board Member and current President of Pleasant Home Water District: There are a lot of other things happening than what Courter mentioned is happening. The Pleasant Home Community is working with the City of Portland because they have to reroute pipelines, but everything has ceased halfway through construction. There's a lot of impact that they didn't configure in. There's a tile line from the neighboring property that drains down through his property to Beaver Creek. The pipe the contractors are going to put in would cut through the middle of that. They're trying to make sure that if the PWB project goes through, the Pleasant Home community gets the most benefit out of it with repairs. They are fighting that they don't need to pay anything because the pipes are fine as they are for now. There's still a chance to shut it down. An Environmental Impact Statement was asked for a year ago, but PWB replied that they don't think they need one.

Joe Rossi, former EMSWCD Board Member, gave an update on OSU Extension. He had a good conversation with Michael Lopez of Markham School District. Heidi of OSU Extension is setting up a meeting with the County Commissioner, Dixon Jones. He's also setting up an informational pre-meeting with Beamer, Heidi, and the school district. He sent an email today about the meetings. The goal is to get funding from the school districts, and thus also getting their participation through integrating agricultural and stewardship education into the school district. This is important because at the commission level, it can unlock other pots of money at the county level. OSU Extension services used to be offered in the East County, but we lost funding at the county level. This supports the small producers the most because the big producers can afford these services already. It was a key component for him, and he sees it being helpful for the small farmers who he consults with. Beamer will get the emails, and it would be impactful to have an elected Board Member at the meeting to represent the district.

Lauren Courier, Cassies Cohen, and Paul Willis left at 6:23pm.

<u>6:23 pm – Monthly Financial Report: February 2025</u>

Mitten The Balance Sheet shows a less than 1% difference from where we were last year, demonstrating overall stability. We have very few liabilities or debts. We have \$22.1 million in Assets and Equity. Profit &

Loss Budget Performance shows property tax revenue at \$6.175 million through February, with our total annual budget at \$6.279. Looking at March distributions from the County, we received \$175,000 in March alone, which will show up in the next report. We're exceeding our Property Tax Revenue expectations. In other income, Annual Native Plant Sale Revenue was \$53,799 versus our projected \$50,000. This is Gross, not Net. Interest shows \$458,000, while we budgeted \$510,000. Interest rates have declined again, but we planned for this. The number in Sale of Real Property is based on the sale of the Dancing Roots property. The rest of the Profit and Loss performance looks in line with our budget expectations without anomalies. Profit & Loss by Class shows the General Fund and Special Funds, and the percentage of appropriations spent to date. Nothing is out of the norm.

Zimmer-Stucky How do you predict Property Tax Revenue for the next year?

Mitten The TSCC sends us what Multnomah County anticipates that the assessed property taxes will be in the following fiscal year for our District. We then take into consideration approximately 4.5% as uncollectible and apply the amount for Measure 5 Compression. Knowing we'll receive \$0.10/\$1,000 assessed, we put into the budget those estimations which ultimately turn out to be 95.5% of what is levied. How we see the fluctuations of receiving more than anticipated has to do with prior year's collections as well as the newly assessed properties increasing in value.

6:30pm – Quarter 3 Reports:

Zimmer-Stucky Board approved the Staff Work Plan at the beginning of the fiscal year. This is a comprehensive report of Quarter 1, 2, and 3's performance to date.

Beamer This is a roadmap of how we define success for our work. In Quarter 3 alone, major highlights include completion of the Annual Native Plant Sale with 11,000 plants being sold, protection of two new Forever Farms out of the annual goal of three, and the creation and launch of a BIPOC Affinity Group for BIPOC staff of SWCDs, Watershed Councils, and Land Trusts. We're still working on onboarding the new Board Members in the Equity Action Plan, and 45% of the goals have been met so far since it was launched in 2018.

Shearin gave an overview of the Urban Lands team updates. She will present the Annual Native Plant Sale results next month! One of the Urban Lands teams' goals was to incorporate more large acreage properties for site visits, and in the next few months, the team will begin working with McMenamin's Edgefield on some raingardens and habitat restoration, as well as possibly with their next-door Wood Village City Park for invasive species removal and habitat restoration. The Mount Hood Community College RFP for dam removal went live with a \$250,000 grant for pervious pavement and stormwater monitoring projects.

Zimmer-Stucky Do any of these large-scale landowners qualify for a CLIP grant? **Shearin** We are currently looking to see which of Edgefield's 13 projects can be bundled into CLIP projects.

Masterson Are the workshops having the impact you want them to? And are you engaging with the impacted communities that you hoped to?

Shearin We do surveys to see who's coming and who's been implementing their learning. We've been doing a lot of shifting with workshops, now doing more hands-on workshops, and those have been getting a lot more engagement. We haven't gotten the demographic data on our workshops back yet. Surveys are usually sent to workshop participants in the Summer, so it won't be until next fiscal year that we get that data.

Beamer The District's newest staff member, Cat Ayala, now handling the workshops, has a great background in doing culturally specific education, so once she gets into full gear, we'll have a better idea of who shows up and who we can work more with.

DeNies How new is this 6-PPQd pollution working group?

Shearin It started in the last six months, with attendees from the State, the County, Water Bureaus, Tire companies, DEQ, and the EPA. Everyone's working together to find a solution.

Action Item: Shearin to give a presentation on the 6-PPDq pollution working group at a future Board Meeting.

Beamer gave an interim Rural Lands Supervisor presentation. There's an increased interest in projects focused on storing water and rainwater catchment. We're working more on StreamCare, with identifying potential landowners who are adjacent to existing sites and are ramping up site recruitment to hit our goal of protecting 10 acres per year. In Weed control, the group has a great dialed and up to date schedule for the rest of the year. There will be a town hall focused on Garlic Mustard eradication on April 29th at the Columbia Grange, and the dumpster is out.

Steele The Headwaters Farm fields are looking great, we've put a lot of time into prepping for physical interventions for weed management and soil health. The farmers have gotten a lot of technical assistance, and he's feeling good about the season. On May 1st, there will be a Soil Assessment workshop. The Board is invited. The pigs will be back in May!

Beamer The Land Legacy Program is doing great, the metrics speak for themselves. We're getting a lot of folks interested in Forever Farms, especially with the Portland Water Bureau filtration project happening.

Kent gave an overview of the Community Outreach and Education (CO&E) team updates. The team has made big progress on several big initiatives. They've kicked off an accessibility standards project, the website development project is underway, and the social media project is becoming a regular campaign. **Zimmer-Stucky** liked seeing the implementation of HWF marketing plan and the overlap of program work and program goals with this team's goals and operations.

Mitten gave an overview of the Finance and Operations team updates. The resource evaluation development goal was completed when the District did an extensive 360 look at what was spent over the last few fiscal years. Regarding policy development (in the legislative sense), Beamer gives continued legislative platforms updates about where we want to be engaged policy-wise. Policy development as policy, Board and Committee Handbook updates and Employee Handbook updates were completed. Within the leveraging technology section, almost all staff have been onboarded to the CRM program. Zoom and outlook integrations are still being worked on. The user guide is continuously evolving.

6:55pm - Something to Celebrate:

Beamer introduced to the Board that Soil Testing kits have been created and donated to local tool libraries throughout the district for community members to rent out and use in their own farms/gardens. All Headwaters Farm graduates get their own customized kits as well.

6:57pm - LLC Recommendations

The recommendations from the Land Legacy Committee to the full Board were acted upon.

Motion: Masterson moved to approve Resolution 2025-04-01. Guebert 2nd. Motion passed unanimously (5,0).

Matt Shipkey and Rowan Steele left at 7pm.

7:00pm - OSU Extension

Beamer In the FY 24-25 budget, Board members approved giving \$100,000 to OSU for Extension to do community listening sessions about having an OSU Extension staff member come back to Multnomah County. We partnered with West Multnomah SWCD and Multnomah County Farm Bureau to hire Dr. Barrett Dinsdale, who spent 6 months doing 37 interviews with producers to see what their needs are. Some of the preliminary findings included concerns around the cost of water, the benefits of installing infrastructure to improve irrigation on leased land, and the relationship between soil health, weeds, pesticides, disease, and pressure. The common refrain about the potential position was that it doesn't make sense to have a specialist here because of the diverse needs throughout the district, and that a

generalist may be a better option. There's a trend of new smaller farmers and some longer tenure farmers feeling challenges by the business management side of farming, including negotiating leases, future market projection, market access, grant funding, and administrative details like health insurance and taxes. This gives us a good indicator of what the needs are. The Public Relations lead at OSU Extension works with County Commissioners to push for funding for a position like this within OSU Extension. If the County puts in money, it will kick in some Federal match, and we could use the findings from Dr. Barrett Dinsdale's research that we funded to shape what the position could look like.

Zimmer-Stucky Do the County Commissioners already know we've done research and have a vision for this position? Since the County has already put money into their budget for this, it seems like they might already have some sort of vision.

Beamer No, she's been trying to get into those meetings. The person driving public relations for the project does know though. Dr. Dinsdale does such a great job of uplifting the needs of the rural communities that a commissioner advocated for including funds for it in the budget to create something, but Beamer is unsure if they know that Dr. Barrett's findings were backed by EMSWCD funds. Also, the listening session findings will not be complete until June, so these findings are still preliminary. It's good to know that things are moving though.

DeNies When would we have another update on this initiative?

Beamer Dr. Barrett is going to present the findings at a future Board Meeting, likely in the Summer.

Masterson Does it makes sense to say anything about our financial contribution in the letter? **Beamer** Definitely, she will also plan to be in the room for this meeting.

7:05pm - 2025 PIC Grants Approval

Kent gave a presentation of the 2025 PIC Grants recommended to be awarded. Six of the long-standing grantees met the criteria of the direct award route for another round of funding, so they did not have to go through the full application process. Four grantees are recommended for an award of less than what they applied for. We received 47 total applications, 43 of those were determined to be eligible, and we are recommending 29 of those for approval. \$2.4million was requested and 8 of the 29 recommended are new applicants. She noticed that some language in the application needs to be updated to reflect that simply growing food in the community does not fully demonstrate soil and water health and conservation benefits alone. She'd like them to ask themselves how their organization could align their work better with our mission.

Zimmer-Stucky Did we get feedback from the review committee about our streamlined process for the six returning applicants?

Kent We got good feedback from the review committee, and a couple members in particular were really excited to see us go in that direction.

Motion: Guebert moved to approve the slate of 2025 PIC Grants as recommended by the review committee. Masterson 2nd. Motion passed unanimously (5,0).

7:20pm - Portland Water Bureau filtration plant project

Zimmer-Stucky thanked Beamer and Carlson for continuing to take on this topic.

Beamer tried to provide the new Board members all the information from when the topic was first introduced to the Board. She attended recent Multnomah County Farm Bureau meetings, and EMSWCD was asked to participate in the next County hearing. The State Land Use Board of Appeals sent the decision back to the County on remand. So, another hearing officer will hear arguments. This is a time to weigh in with overarching concerns. This conversion to large scale industrial use is incongruent with what we want to see happening in our district. The best place for us to show up is with the same claim we commented on before.

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DeNies thanked Beamer for the historical content regarding opposing this project. Do you feel prepared to go to the meeting with enough data and stats about the amount of farmland lost over time? She saw some of the numbers in the OAN letter, but she feels some of the message could be developed a little more.

Colombo agrees it could be more powerful with more stats.

Beamer We have a lot of that information documented and could be packed more into talking points.

Zimmer-Stucky This facility is in a rural reserve, which should have been the first opportunity for the City to look for a different direction. Over time we have watched our LLP bloom in that same area, which shows that this is a community that is dedicated to Forever Farms. She feels responsible for honoring their commitment by doing what the Board can to put industrial uses inside urban areas. This feels like one way to live up to our commitment.

Beamer asked Jim Carlson where Pleasant Hill gets their water from? **Carlson** They buy it from the City of Portland, which comes from Bull Run.

Motion: Masterson moved to approve the wording: The EMSWCD opposes the current siting of the City of Portland Water Bureau filtration plant because of, but not limited to, the District's commitment to the protection of farmland protection and preservation. And to encourage Beamer to continue to submit testimony whenever possible. Colombo 2nd. Motion passed unanimously (5,0).

Jim Carlson left at 7:30pm

7:30pm - Code of Conduct

Mitten We reached out to our attorney who originally helped us craft this handbook. In section 10.2.3, the language is changed to define the role of the Board Chair and suggest when law enforcement can be or should be engaged, due to threat or harm to public property or anybody in the public meeting. It also suggests the ability to pause the meeting to handle a situation. We gave her full context as to why we were questioning this section, so she understood the full situation.

Guebert attended a hearing at the Capital, and something like this was invoked during the meeting due to submitting unrelated testimony. The person was cut off and removed from the building. It does happen.

DeNies confirmed that the person can be removed without having to first ask them to leave first. **Mitten** confirmed this.

Motion: Masterson moved to approve the changes in Section 10.2.3 in the Board Handbook as recommended by staff. DeNies 2nd. Motion passed unanimously (5,0).

7:06pm – 75th Anniversary Contract approval

Beamer This October will be the District's Diamond Anniversary! The idea is to use this moment to celebrate and activate our goals around constituent engagement, with storytelling and an event. The ask is for the Board to approve the Executive Director spending above her authority.

Masterson Where is the money coming from?

Kent Some of it is in FY 24-25 and some of it is already allocated in the FY 25-26 budget.

Kent We went through a competitive RFP process, and selected Nimbl and Viva to work together on this event project. They both work with Conservation Districts, so they have some experience with who the District is and who our constituents are. Once we have permission to execute the contract, the project timeline will be kicking off in April and having some events and activities in early Fall. We're hoping to pin down a date soon to be able to send out Save the Dates. We got great ideas from staff recently about

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who, what, and how to celebrate. She's open to ideas from the Board. We are looking into what measures of success for this project would be, including "friend-raising" instead of fundraising.

DeNies What will be the decision process to decide on one or two events?

Kent There seems to be more interest in having one partner event and one constituent event, but it depends on what our budget can support.

Masterson It is usually a challenge in our district to serve both urban and rural communities in one event. Could we get an event permit at Headwaters Farm? As she was walking up this evening, she was noticing how beautifully the flora around the office is blooming! Showing it off would be great.

Beamer One idea is to have a Harvest Festival event with a produce aspect.

DeNies This looks like a great opportunity for media coverage.

Motion: Guebert moved to authorize the ED to execute a contract with Nimbl Visual Media and Design not to exceed \$100,000 to support this effort. Colombo 2nd. Motion passed unanimously (5,0).

7:45pm - Legislative Bills Update:

Beamer Policy committees have held sessions and hearings. The bills that have movement have generally gone through the policy committees and have been waiting for funding through the Ways and Means committee. The Bills we're supporting that are now waiting for Ways and Means: Oregon Ag Heritage Program, the Oregon Flora online tool by OSU, Living with Beavers Grant program, and the OSU Spanish Pesticide Education program. We are currently doing outreach to let our legislators know about the bills we want to see funded.

DeNies Has anything the District supports not moved forward? **Beamer** No, everything has gone through.

7:48pm - Board Discussion:

Guebert oversees the Livestock and Farm tracks for the Small Farm School. If anyone knows who would be good at teaching this track, he needs more willing teachers to fill six classes. He also held a Ranching for Profit workshop in Salem, which had five to six people from within our district attend, out of about 45 people total. There were many people interested in attending the full school. We're going to see what we can do to bring the weeklong workshops to Oregon, and maybe the District can put some money into scholarships for a few attendees. It's about a \$5,000 commitment for each participant.

7:52pm- Announcements, Action Items, and Adjournment Beamer Key Dates:

April 29th: Garlic Mustard Open House at the Corbett Grange

May 1st: Healthy Soil Class by Jen Aron at Headwaters Farm

May 10th: Planting with Partners at Native Gathering Gardens at Cully Park

June 22-24th: Food Systems Conference with two free Conference tickets and some free networking event tickets. The District will be leading a Local Food Web tour of Headwaters Farm, Black Food Sovereignty Network, and the Friends of Zenger Farms.

Beamer The Columbia Slough Watershed Council looking for Board Members.

Action Item: Beamer to send a reminder re: Columbia Slough Watershed Council Board Member opening.

Zimmer-Stucky suggested a sign outside of the Garlic Mustard dumpster to properly name it and instructions to open it.

Action Items:

Shearin to give a presentation on the 6-PPDq pollution working group at a future Board Meeting.

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Beamer to send a reminder re: Columbia Slough Watershed Council Board Member opening.

Zimmer-Stucky adjourned the meeting at 7:58pm.

1:25 PM 04/25/25 Accrual Basis

EMSWCD Balance Sheet Prev Year Comparison

As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · Beneficial checking	140,880.74	100,403.19	40,477.55	40.32%
1010 · LGIP savings acct #1	14,725,299.36	14,824,583.86	-99,284.50	-0.67%
Total Checking/Savings	14,866,180.10	14,924,987.05	-58,806.95	-0.39%
Accounts Receivable				
1200 · Accounts Receivable				
1205 · Property Taxes Receiveable	177,612.00	148,323.46	29,288.54	19.75%
1200 · Accounts Receivable - Other	9,339.88	55,007.17	-45,667.29	-83.02%
Total 1200 · Accounts Receivable	186,951.88	203,330.63	-16,378.75	-8.06%
Total Accounts Receivable	186,951.88	203,330.63	-16,378.75	-8.06%
Other Current Assets				
1300 · Prepaid Expense	8,567.34	497.85	8,069.49	1,620.87%
1499 · Undeposited Funds	693.50	0.00	693.50	100.0%
Total Other Current Assets	9,260.84	497.85	8,762.99	1,760.17%
Total Current Assets	15,062,392.82	15,128,815.53	-66,422.71	-0.44%
Fixed Assets				
1500 · Fixed Assets				
1501 · Fixed Assets Cost	569,846.83	377,614.09	192,232.74	50.91%
1502 · Accumulated Depreciation	-343,556.82	-309,669.71	-33,887.11	-10.94%
Total 1500 · Fixed Assets	226,290.01	67,944.38	158,345.63	233.05%
1600 · Building				
1601 · Building Cost	494,516.42	494,516.42	0.00	0.0%
1602 · Accum Depreciation Building	-274,424.83	-257,940.95	-16,483.88	-6.39%
1605 · Building/Capital Improvements	1,475,766.22	1,347,992.66	127,773.56	9.48%
1606 · Accum Depreciation Improvements	-422,844.15	-375,729.42	-47,114.73	-12.54%
Total 1600 · Building	1,273,013.66	1,208,838.71	64,174.95	5.31%
1700 · Land	4,815,951.48	5,176,712.47	-360,760.99	-6.97%
Total Fixed Assets	6,315,255.15	6,453,495.56	-138,240.41	-2.14%
TOTAL ASSETS	21,377,647.97	21,582,311.09	-204,663.12	-0.95%

1:25 PM 04/25/25 Accrual Basis

EMSWCD Balance Sheet Prev Year Comparison

As of March 31, 2025

	Mar 31, 25	Mar 31, 24	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	96,090.68	84,281.25	11,809.43	14.01%
Total Accounts Payable	96,090.68	84,281.25	11,809.43	14.01%
Credit Cards				
2050 · Beneficial Credit Cards				
2066 · Visa - KB - 9408	529.83	2,993.78	-2,463.95	-82.3%
2052 · VISA - JD - 0960	816.84	3,556.10	-2,739.26	-77.03%
2053 · VISA - KS - 0994	0.00	592.56	-592.56	-100.0%
2054 · Visa - RS - 2818	4,565.63	3,928.52	637.11	16.22%
2058 · Visa - SW - 1901	2,681.99	1,336.87	1,345.12	100.62%
2062 · Visa - SS - 8195	3,813.08	1,727.67	2,085.41	120.71%
2063 · Visa - CA - 5240	142.48	145.74	-3.26	-2.24%
2065 · Visa - HK - 6313	259.99	433.70	-173.71	-40.05%
Total 2050 · Beneficial Credit Cards	12,809.84	14,714.94	-1,905.10	-12.95%
Total Credit Cards	12,809.84	14,714.94	-1,905.10	-12.95%
Other Current Liabilities				
2105 · FSA Liabilities	177.20	620.83	-443.63	-71.46%
2400 · Security Deposits Returnable	0.00	2,700.00	-2,700.00	-100.0%
2100 · Payroll Liabilities	-5,630.85	441.67	-6,072.52	-1,374.9%
2150 · Accrued Compensated Absences	156,224.57	148,190.94	8,033.63	5.42%
Total Other Current Liabilities	150,770.92	151,953.44	-1,182.52	-0.78%
Total Current Liabilities	259,671.44	250,949.63	8,721.81	3.48%
Total Liabilities	259,671.44	250,949.63	8,721.81	3.48%
Equity				
3900 · Retained Earnings-Unrestricted	12,045,145.12	11,397,263.24	647,881.88	5.69%
3950 · Board Designated Restrictions				
3951 · Land Conservation Fund	6,606,533.81	6,289,316.81	317,217.00	5.04%
3952 · Projects & Cost Share	593,606.32	518,811.32	74,795.00	14.42%
Total 3950 · Board Designated Restrictions	7,200,140.13	6,808,128.13	392,012.00	5.76%
Net Income	1,872,691.28	3,125,970.09	-1,253,278.81	-40.09%
Total Equity	21,117,976.53	21,331,361.46	-213,384.93	-1.0%
TOTAL LIABILITIES & EQUITY	21,377,647.97	21,582,311.09	-204,663.12	-0.95%

EMSWCD

Profit & Loss Budget Performance July 2024 through March 2025

	Jul '24 - Mar 25	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
dinary Income/Expense					
Income					
4000 · Income					
4100 · EMSWCD prop'ty tax	6,347,228.22	6,093,972.00	253,256.22	104.16%	6,279,272.00
4400 · Event Income					
4420 · Native Plant Sale	53,734.85	50,000.00	3,734.85	107.47%	50,000.00
Total 4400 · Event Income	53,734.85	50,000.00	3,734.85	107.47%	50,000.00
4500 · Interest	518,597.80	383,800.00	134,797.80	135.12%	510,000.00
4600 · Grants					
4610 · Federal	26,634.00	120,000.00	-93,366.00	22.2%	120,000.0
4620 · State	72,445.50	72,446.00	-0.50	100.0%	96,594.0
4660 · Other	0.00	25,000.00	-25,000.00	0.0%	25,000.0
Total 4600 · Grants	99,079.50	217,446.00	-118,366.50	45.57%	241,594.0
4700 · Sale of Real Property	813,692.06				
4800 · Rental Income	17,807.54	19,872.00	-2,064.46	89.61%	26,472.0
4900 · Misc Income	·		•		
4910 · Refunds/Rebates/Reimbsmnts	27,245.04	29,835.00	-2,589.96	91.32%	34,785.0
Total 4900 · Misc Income	27,245.04	29,835.00	-2,589.96	91.32%	34,785.0
Total 4000 · Income	7,877,385.01	6,794,925.00	1,082,460.01	115.93%	7,142,123.0
Total Income	7,877,385.01	6,794,925.00	1,082,460.01	115.93%	7,142,123.0
Gross Profit	7,877,385.01	6,794,925.00	1,082,460.01	115.93%	7,142,123.0
Expense	7,077,000.01	0,7 0 1,020.00	1,002,100.01	110.0070	7,112,120.0
5000 · Payroll Expenses					
5100 · Salaries & Wages	1,614,995.79	1,745,971.00	-130,975.21	92.5%	2,322,100.0
5200 · Payroll Taxes	156,220.76	171,348.00	-15,127.24	91.17%	228,000.0
5300 · Wkrs Comp Insurance	13,123.17	27,050.00	-13,926.83	48.51%	27,050.0
5400 · Emp Benefits	386,443.57	448,310.00	-61,866.43	86.2%	596,180.0
Total 5000 · Payroll Expenses	2,170,783.29	2,392,679.00	-221,895.71	90.73%	3,173,330.0
6000 · Professional Services	2,170,703.29	2,392,079.00	-221,093.71	30.7370	3,173,330.0
6005 · Contracted Bkkpr/Acctant	18,000.00	18,000.00	0.00	100.0%	24,000.0
6010 · Contracted Audit Services	8,900.00	8,500.00	400.00	104.71%	8,500.0
	7,910.50	145,000.00	-137,089.50	5.46%	185,000.0
6020 · Contracted Attorney	,	1,205,941.00	•	44.77%	•
6050 · Contracted Services 6065 · Contracted IT Support	539,890.08 20,393.56	19,350.00	-666,050.92 1,043.56	105.39%	1,601,245.0 25,800.0
• • • • • • • • • • • • • • • • • • • •	595,094.14	1,396,791.00			
Total 6000 · Professional Services	595,094.14	1,390,791.00	-801,696.86	42.6%	1,844,545.0
6100 · Admin	400.00	200.00	100.00	400 000/	200.0
6110 · Audit Filing Fee	400.00	300.00	100.00	133.33%	300.0
6120 · Bank Charges	3,542.92	2,825.00	717.92	125.41%	3,075.0
6130 · Bulk Mail Permit Renewal	0.00	350.00	-350.00	0.0%	350.0
6135 · Legal Notice	2,771.62	3,926.00	-1,154.38	70.6%	4,700.0
6140 · Payroll Svcs	863.00	750.00	113.00	115.07%	750.0
6150 · Licenses & Fees	10,106.97	9,994.00	112.97	101.13%	13,090.0
6160 · Taxes	2,875.22	8,400.00	-5,524.78	34.23%	8,400.0
Total 6100 · Admin	20,559.73	26,545.00	-5,985.27	77.45%	30,665.0
7100 · Occupancy					
7110 · Utilities	15,135.66	17,800.00	-2,664.34	85.03%	23,700.0
7120 · Telecommunications	24,049.24	23,066.00	983.24	104.26%	30,752.0
7130 · Repairs/Maintenance	29,159.65	34,313.00	-5,153.35	84.98%	44,750.00
Total 7100 · Occupancy	68,344.55	75,179.00	-6,834.45	90.91%	99,202.00

EMSWCD

Profit & Loss Budget Performance
July 2024 through March 2025

-	Jul '24 - Mar 25	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
7505 · General Liability Insurance	18,249.00	17,000.00	1,249.00	107.35%	17,000.00
7510 · Property Insurance	8,419.00	8,000.00	419.00	105.24%	8,000.00
7515 · D & O Anti Crime	295.00	550.00	-255.00	53.64%	550.00
7540 · Vehicle insurance	2,930.00	2,750.00	180.00	106.55%	2,750.00
Total 7500 · Insurance	29,893.00	28,300.00	1,593.00	105.63%	28,300.00
8100 · Office Expenses					
8110 · Office Supplies	5,016.65	8,950.00	-3,933.35	56.05%	11,250.00
8115 · Postage, Delivery	251.80	10,775.00	-10,523.20	2.34%	11,370.00
8120 · Printing, Copying	16,035.69	21,451.00	-5,415.31	74.76%	23,300.00
8130 · Furnishings & Equipment	21,167.81	17,100.00	4,067.81	123.79%	19,050.00
Total 8100 · Office Expenses	42,471.95	58,276.00	-15,804.05	72.88%	64,970.00
8200 · Production					
8210 · Advertising	10,815.01	11,125.00	-309.99	97.21%	12,990.00
8230 Signage, Banners, Displays	235.98	12,276.00	-12,040.02	1.92%	14,100.00
8250 · Public Relations Promo & Events	17,093.47	41,502.00	-24,408.53	41.19%	51,000.00
Total 8200 · Production	28,144.46	64,903.00	-36,758.54	43.36%	78,090.00
8500 · Programs & Projects		- 1,	22,122.2		,
8505 · Dues	19,540.00	16,870.00	2,670.00	115.83%	21,125.00
8506 · Subscriptions	34,779.26	54,205.00	-19,425.74	64.16%	72,082.00
8510 · Contracts w/ Partners/Lndownrs	146,166.56	225,000.00	-78,833.44	64.96%	300,000.00
8520 · Grants to Others	853,457.74	1,789,500.00	-936,042.26	47.69%	2,287,000.00
8530 · Program Supplies	45,300.08	65,286.00	-19,985.92	69.39%	81,180.00
8540 · Plants & Materials	15,071.12	75,000.00	-59,928.88	20.1%	75,000.00
8560 · Space Rental	662.15	5,150.00	-4,487.85	12.86%	5,150.00
8570 · Equip Rental	3,772.68	16,564.00	-12,791.32	22.78%	17,920.00
8580 · Vehicles Rent/Lease	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 8500 · Programs & Projects	1,118,749.59	2,248,575.00	-1,129,825.41	49.75%	2,860,457.00
8600 · Training	1,110,749.39	2,240,373.00	-1,129,023.41	49.7370	2,000,437.00
8610 · Training/Development Staff	18,211.47	26,300.00	-8,088.53	69.25%	28,800.00
8620 · Training/Development Stan	0.00	3,752.00	-0,066.53 -3,752.00	0.0%	5,000.00
Total 8600 · Training		30,052.00	-11,840.53	60.6%	
•	18,211.47	30,052.00	-11,040.53	60.6%	33,800.00
8700 · Travel	0.005.04	44 400 00	F 407 40	E4 E00/	10 220 00
8730 · Out of Town Travel - Staff	6,235.81	11,423.00	-5,187.19	54.59%	16,230.00
8740 · Out of Town Travel - Board	0.00	3,001.00	-3,001.00	0.0%	4,000.00
8750 · Local Mig, Pkg, Bus - Staff	3,043.38	7,890.00	-4,846.62	38.57%	10,550.00
8760 · Local Mig, Pkg, Bus - Board	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 8700 · Travel	9,279.19	23,314.00	-14,034.81	39.8%	31,780.00
8800 · Volunteers & Staff					
8810 · Volunteer & Staff Recog	10,952.16	20,826.00	-9,873.84	52.59%	27,400.00
8820 · Vol & Staff Refreshments	7,302.63	13,895.00	-6,592.37	52.56%	17,860.00
Total 8800 · Volunteers & Staff	18,254.79	34,721.00	-16,466.21	52.58%	45,260.00
8900 · Misc Expenses	0.00	500.00	-500.00	0.0%	500.00
9000 · Capital Outlay					
9010 · Office/Field Equipment	59,661.34	20,000.00	39,661.34	298.31%	20,000.00
9030 · Improvements On Real Property	46,947.32	401,000.00	-354,052.68	11.71%	411,000.00
9040 · Purchase of Real Property	1,777,375.21	6,151,282.00	-4,373,906.79	28.89%	8,201,707.00
Total 9000 · Capital Outlay	1,883,983.87	6,572,282.00	-4,688,298.13	28.67%	8,632,707.00
Total Expense	6,003,770.03	12,952,117.00	-6,948,346.97	46.35%	16,923,606.00
Ordinary Income	1,873,614.98	-6,157,192.00	8,030,806.98	-30.43%	-9,781,483.00
_	_		_		

EMSWCD Profit & Loss by Class July 2024 through March 2025

			General Fund			Specia		
	Finance & Operations	Rural Lands	Urban Lands	Community Outreach & Engagement	HIP	Grants Fund	Land Conservation Fund	TOTAL
Ordinary Income/Expense								
Income								
4000 · Income	6,519,365.80	81,410.75	53,734.85	0.00	17,807.54	63,814.38	1,141,251.69	7,877,385.01
Total Income	6,519,365.80	81,410.75	53,734.85	0.00	17,807.54	63,814.38	1,141,251.69	7,877,385.01
Gross Profit	6,519,365.80	81,410.75	53,734.85	0.00	17,807.54	63,814.38	1,141,251.69	7,877,385.01
Expense								
5000 · Payroll Expenses	625,775.34	594,975.32	350,569.71	374,681.58	224,781.34	0.00	0.00	2,170,783.29
6000 · Professional Services	141,401.90	342,073.16	39,670.25	0.00	71,948.83	0.00	0.00	595,094.14
6100 · Admin	8,319.08	6,984.58	3,972.29	65.70	1,218.08	0.00	0.00	20,559.73
7100 · Occupancy	29,984.74	5,052.08	2,770.49	2,533.15	28,004.09	0.00	0.00	68,344.55
7500 · Insurance	29,893.00	0.00	0.00	0.00	0.00	0.00	0.00	29,893.00
8100 · Office Expenses	12,988.86	5,388.34	19,736.22	3,554.94	803.59	0.00	0.00	42,471.95
8200 · Production	5,959.28	6,433.40	5,785.00	2,049.95	7,916.83	0.00	0.00	28,144.46
8500 · Programs & Projects	30,008.16	16,033.98	21,244.62	12,808.29	41,530.24	997,124.30	0.00	1,118,749.59
8600 · Training	8,308.80	3,524.26	2,448.05	3,220.36	710.00	0.00	0.00	18,211.47
8700 · Travel	2,930.47	3,153.01	929.17	581.01	1,685.53	0.00	0.00	9,279.19
8800 · Volunteers & Staff	12,895.42	1,032.53	992.87	1,288.05	2,045.92	0.00	0.00	18,254.79
9000 · Capital Outlay	46,947.32	350.00	0.00	0.00	59,661.34	0.00	1,777,025.21	1,883,983.87
Total Expense	955,412.37	985,000.66	448,118.67	400,783.03	440,305.79	997,124.30	1,777,025.21	6,003,770.03
Net Ordinary Income	5,563,953.43	-903,589.91	-394,383.82	-400,783.03	-422,498.25	-933,309.92	-635,773.52	1,873,614.98
Net Income	5,563,953.43	-903,589.91	-394,383.82	-400,783.03	-422,498.25	-933,309.92	-635,773.52	1,873,614.98
Annual Appropriation by Program	\$1,524,760	\$1,983,747	\$949,300	\$674,595	\$912,497	\$2,202,000	\$8,651,707	
Percent of Fiscal Year Passed	75%	75%	75%	75%	75%	75%	75%	
Percentage of Appropriation Spent	63%	50%	47%	59%	48%	45%	21%	
 Year-To-Date Appropriation by Program (as of 3/31)	\$1,181,919	\$1,539,599	\$747,147	\$509,882	\$695,288			
Year-To-Date Percentage of Appropriation Spent (as of 3/31)	81%	64%	60%	79%	63%			

Executive Director Update - April 2025

Looking back:

- Leading hiring team in candidate review and interviews for Rural Lands Supervisor. Finalists selected and hope to make an offer in early May.
- Continue do provide support to Rural Lands Team as acting Interim Supervisor.
- Developed and distributed a scope of work for an Indigenous facilitator to support a shared learning journey for EMSWCD staff on Indigenous history of District and opportunities to support Indigenous-led land and water conservation.
- Finalized framework for strategic plan prioritization that identifies high-level district goals through 2027. Will share with board next month.
- Drafted and submitted comments on the following: Portland Urban Tree Plan, Proposed Water Filtration Plant, Multnomah County Planning Department budget.

External meetings last month:

- Partnership meeting for the Bridal Veil waterfall corridor invasive blackberry removal/Fire reduction. EMSWCD, State Parks and Jen Warren from the Office of Oregon State Fire Marshall
- Met with Metro, Bird Alliance of Oregon and Greenspace Institute to talk about a shared vision for restoration and conservation of Ross Island
- Megan Gibb, Multnomah County Planning Director
- Nellie McAdams, Oregon Agricultural Trust
- Roy Iwai, Multnomah County
- Willamette Valley District Manager/Executive Director quarterly meeting

Looking forward:

- Jon Wasiutynski, office of sustainability director, Multnomah County
- Adam Kohl, Outgrowing Hunger
- SDAO Human Resources regional training
- Attending soil health workshop at Headwaters
- Meeting with Mult. County Commissioners re. Extension

Leadership Team Updates – April 2025

<u>Dan Mitten – Finance and Operations Program</u>

- FY25-26 Budget Development: Prepared for Budget Committee Meeting #2; completed Board
 approved revisions to the FY25-26 Budget; prepared budget and supporting materials for
 Budget Committee Meeting #3 as well as post-approval checklist materials for subsequent TSCC
 Hearing to be held in May.
- Building Activation: Surveyed staff on what it means to "activate" the building space and
 property for staff, partners, community members, and the public in a post-COVID environment.
 Analyzed and extrapolated survey results into key takeaways for Executive Director
 consideration, protocol and guideline development, as well as potential implementation of
 activating the building in a thoughtful and prepared manner.
- Health Plan Decision & Open Enrollment: Surveyed staff on health plan benefits to help inform
 cost-effective improvements to our benefit design package; analyzed results, solicited proposals
 from carriers, and evaluated options and costs associated with the total employee health plan
 package. Made determination of carrier and network, initiating open enrollment period for
 upcoming benefit year beginning June 2025.

1/28/2025

CRM: Continued to integrate Zoom and Event Registration components to the CRM and
completed the last initial training session of all staff members (aside from the new RL hire).
 Continued evolution of the user-guide and refinements to the CRM platform and will begin
outlining timeline, preparing for and implementing strategies for CRM usage to capture and
utilize data related to event outreach and programmatic work and needs.

<u>Kathy Shearin – Urban Lands Program</u>

- Workshops: We still have four in-person workshops and 11 virtual workshops this Spring. We also have two Growing Green Communities workshops coming up in May.
- Technical and Financial Assistance: Spring is springing! We have had quite a few inquiries and site visits recently:
 - Llewellyn Elementary School depaving/naturescaping project
 - o McMenamins Edgefield likely CLIP, currently prioritizing potential projects
 - New Potential CLIP on Kelly Creek
 - o Fairview Woods Wetlands Park
 - Wood Village Donald L Robertson Park veg clearing—concerned citizen. This site is quite close to McMenamins Edgefield, so it could have some synergistic effects as we consider our options at Edgefield.
 - o Islands HOA elodea removal
 - Bybee Lakes Hope Center Victory Garden
- Planting with Partners: We have two events coming up in early May partnering with Rosewood Initiative on May 8th and Native Gathering Garden on May 10th.
- Large scale partnership and demonstration projects: Working with Fisheries students this week
 to teach them about maintenance of stormwater facilities on campus. Planning a potential
 legislative tour of MHCC dam removal project at MHCC in early July.

Kelley Beamer (interim) - Rural Lands Program

- The district is hosting two Rural Lands workshops this week (4/28):
- Soil health assessment workshop at Headwaters farm, led by farm consultant Jen Aron
- Garlic Mustard workshop at the Corbett Grange
- The technical assistance program is developing two new projects that provide climate action

Heather Nelson Kent – CO&E and Grants Programs

CO&E

- Website project continuing content editing and creation, building pages with the approved final designs.
- Kick off meeting and site visit at EMSWCD HQ for team working with us on the 75th Anniversary events and marketing.
- Finalized new logo, fonts and color pallet for EMSWCD and provided to staff. Next up updating forms and templates where the logo and branding is used.
- Publicized 2025 PIC awards, outreach for SPACE grants, upcoming workshops.

Page 2 of 4

Analytics from Later, our social media content management system.

Best Performing Posts

Quickly see which 5 posts have the best engagement from the last 30 posts, in the last 3 months. Tellower count and engagement rate will only show for posts published through Later.





1/28/2025

Grants

- Awarded 2025 PIC Grants
- SPACE Grants recent awards:
 - 350PDX public education project to engage members of low-canopy communities in shade tree advocacy and grow public stewardship of urban forests
 - Farmland Produce Distribution Project The project will provide produce and vegetables grown for the community using sustainable practices.
 - Peace Village Global create a communal gathering space at DeRose Community Bridge's Rainbow Garden, serving refugee and immigrant women and families
 - Friends of Portland Community Gardens Berrydale Community Garden will plant a border of native plants with water conserving mulch along the east & west garden perimeter
 - Oregon Ag Trust Workshop for landowners on the benefits and logistics of leasing land to underserved farmers practicing conservation agriculture
 - Arbor Lodge Neighborhood Association Funding for fruit and native tree free tree giveaway for Arbor Lodge, Overlook, Piedmont, and St. Johns neighborhoods.

May 5, 2025

Resolution No. 2025-05-02

ESTABLISHING THE DATE AND TIME OF THE FY24-25 ANNUAL MEETING

BE IT RESOLVED that the East Multnomah Soil and Water Conservation District is establishing the day of Monday, December 1, 2025, at 6:00 PM, as the date and time of the FY24-25 Annual Meeting.

Approved and declared adopted by a majority of the Board of Directors on this 5th day of May, 2025.

EAST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT MULTNOMAH COUNTY, OREGON

By:		
	Jasmine Zimmer-Stucky, EMSWCD Board Chair	